



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Resources Meeting
Thursday 24th June 2021 at 5.00 pm via Teams

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
11/21	<p><u>Present – This was a virtual meeting due to the Coronavirus crisis</u></p> <p>Matt Ball, Chair (MB), Ian Johnson, Headteacher (IJ), Nicki Jenkins (NJ), Lauren Gascoyne (LG), Laura Martin (LM), Harsha Ramesh (HR).</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence:</u> None received. All present.</p>	
12/21	<p><u>Declaration of Interests</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
13/21	<p><u>Review of Membership</u></p> <p>All members of the Resources Committee attended this meeting.</p>	
14/21	<p><u>Review of minutes from Resources meeting 24 March 2021</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all Governors as a true record of the meeting. They will be virtually signed and dated by the Chair on Governorhub.</p>	Accepted
15/21	<p><u>Matters arising</u></p> <p>No outstanding items from these minutes.</p>	
16/21	<p><u>Premises/Health and Safety</u></p> <ul style="list-style-type: none"> • SBM/Site Manager/Headteacher reports • YMD Boon Planned Preventative Maintenance Survey • YMD Maintenance Schedule • Health and Safety audit update <p>IJ informed Governors that YMD Boon had carried out a Health and Safety observational survey and drawn up a full report and a maintenance schedule. The actions on the Safety Audit are mainly complete with outstanding items needing the removal of Covid restrictions to close out.</p>	

	<p>The maintenance schedule summarises the ongoing service requirements. Each service item had been given a compliance status: Red – requires attention, amber – service due soon, green – complies with requirements, Other – advisory. Three items were identified as requiring action. The action is upcoming, low cost and in hand.</p> <p>IJ said that all categorised jobs were looked at in the schedule but a lot of attention was drawn to the red category. These included the parapet wall issue which is letting water in, the long standing issue with the coping stones (incorrect installation discussed in previous meetings) and the structural cracking requiring pointing and removal of shrubbery. A number of internal doors and glazed partitions throughout Block A were found to be original and non-fire rated. It was recommended that these are reviewed and upgraded.</p> <p>IJ said that there had recently been a fire audit (awaiting written report) but the doors had not been identified as an issue. MB asked if it could be challenged as to whether the glass in these particular doors is a fire issue or just a glazing issue. IJ said that the issue with the coping stones is manageable. He had considered asking YMD Boon to rectify the issue but it is really an issue for Derby City Council to put right. The re-pointing of the boundary wall can be done as part of the maintenance schedule. The shrubbery will be cut back when the new sensory garden work is underway.</p> <p>YMD Boon had suggested in the report that the indicative net cost of works over the 5-year period to address the condition issues identified is £334,636 (excl. VAT). NJ asked what happens if schools can't find this sort of money. Would DCC pay? IJ said that he would have to approach the local authority as there is never that amount available in the budget. IJ said that if the fire audit confirms that the doors don't need replacing then a joiner can do the work.</p> <p>MB suggested that the fire audit may have missed the issue. If they were asked to have a look at them again then they may be able to advise on the matter.</p>	
17/21	<p><u>Headteacher's Staffing/Personnel Update</u></p> <p>See separate confidential minute.</p>	
18/21	<p><u>Finance</u></p> <p>See separate confidential minute.</p>	
19/21	<p><u>Policies/Documents for Ratification – Circulated</u></p> <p>None circulated. The remaining policies will be brought to the next FGB for ratification.</p>	
20/21	<p><u>Determination of Confidentiality</u></p> <p>Staffing Headteacher's Report</p>	
21/21	<p><u>What difference has this meeting made to our pupils?</u></p> <p>Discussion of health and safety issues has ensured that the children are in a safe environment to learn.</p>	

22/21	<u>Dates of next meetings –</u> FGB 15 July 2021 at 5pm <i>All Meeting Dates for 2020-21 on Governorhub</i>	
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The meeting ended at 5.50 pm

Signed _____ Dated _____