



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Resources Meeting
Thursday 20 October 2022 at 5.00 pm via Teams

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
41/22	<p><u>Present and apologies</u></p> <p>Lauren Gascoyne (LG), Laura Martin (LM), Matt Ball, Chair (MB), Ian Johnson, Headteacher (IJ)</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence:</u> None received.</p>	
42/22	<p><u>Declaration of Interests</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. Nothing declared.</p>	
43/22	<p><u>Review of Membership</u></p> <p>After a short discussion, Governors unanimously agreed to re-appoint MB as Chair and LG as Vice Chair.</p>	Agreed
44/22	<p><u>Resources Committee - Terms of Reference</u></p> <p>A slight amendment required. MB to circulate to Governors then all in agreement to adopt this document.</p>	Agreed
45/22	<p><u>Review of minutes from Resources meeting 30 June 2022</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all Governors as a true record of the meeting. They will be virtually signed and dated by the Chair on Governorhub.</p>	Accepted
46/22	<p><u>Matters arising</u></p> <p>46/22 IJ confirmed that the school subscription to the John Walker Gold Package Service includes an audit.</p> <p>No further outstanding items from these minutes.</p>	
47/22	<p><u>Governor Training for 2022-23</u></p> <p>LG had recently sent out an email to all Governors highlighting the GDPR</p>	

	<p>and Safeguarding training that is compulsory for all. All Governors to inform LG when they have completed it and LG will record this. There will be an informal meeting chaired by LG to discuss completion of the skills audit. This will take place the week after half term. LM said that Governors must return their completed skills audit to BW before the next FGB meeting at the very latest.</p>	
48/22	<p><u>Policies/Documents for Ratification</u></p> <p>No new policies were received for ratification. Governors have previously been given a deadline by which to submit queries for the outstanding policies from a previous FGB.</p>	
49/22	<p><u>Headteacher's Staffing/Personnel Update</u></p> <p><u>See separate confidential minute</u></p>	
50/22	<p><u>Premises/Health and Safety</u></p> <ul style="list-style-type: none"> • SBM/Site Manager/Headteacher reports • Maintenance Priorities • MUGA Resurfacing Project <p>IJ reiterated that the cyclical maintenance checks are now being completed in school. YMD Boon used to source different companies to do the checks but IJ said that Ade and Sally have built up a number of contacts over the years and the process is now much more positive. They have produced a colour coded document and IJ is working through it. The eaves have been painted. The coping stones are not yet being removed but are being covered so that they are secure and water tight. In the long term they will be replaced.</p> <p>The Landlord Compliance has been completed.</p> <p>In addition to the YMD report (which is ongoing), Derby City Council conduct a conditions survey. IJ is still awaiting their report.</p> <p>The MUGA has been signed off and £20.5k is being drawn down from devolved capital. This will then be used to resurface the MUGA (multi-use games area). Composite boarding is also being installed around it. IJ said that this will last much longer than wood. The work will take 3-4 days to complete and cost around £7k. It will begin on 21 November.</p> <p>A history timeline is also being installed in the hallway. A gloss finish is being put on the walls in preparation. SS has sent out the risk assessments.</p> <p>Lettings – There is a company called Energee which has fitness classes on a Thursday evening.</p>	
51/22	<p><u>Finance</u></p> <p>BW to email SS for documents and upload to Governorhub.</p> <p>Budget Monitoring Report - IJ said there is a healthy carry forward of £95k-£100k. All support staff and non teaching staff will be getting a pay rise but the percentage is yet to be confirmed. Teachers have been offered between 5% and 10%. IJ said that it is a concern as to whether the government will fund these pay rises. They have previously funded NI and pensions.</p> <p>MB asked how this works. IJ said that the Government calculate the</p>	BW

	<p>impact of the pay rises on the school budget. IJ said that so many things could influence the outcome of the school budget. Currently the unions are balloting members to come out on strike.</p> <p>LM asked about the effect of the energy price increases. IJ said that he had already budgeted for a 5%-10% rise but this may have to be looked at again.</p>	
52/22	<p><u>Determination of Confidentiality of business</u> 49/22 Headteacher's Staffing/Personnel Report</p>	
53/22	<p><u>What have we achieved from this meeting?</u> Governors have gained a good idea of the work being undertaken in school to ensure a safe environment. Discussions have taken place around the progress of works currently taking place.</p>	
54/22	<p><u>Dates of next meetings –</u></p> <p>Resources 19 January 2023 at 5pm (Teams) Curriculum 9 February 2023 at 5pm (Teams) FGB 24 November 2022 at 5.30pm (in School)</p> <p><i>All Meeting Dates for 2022-23 on Governorhub</i></p>	

The meeting ended at 5.30 pm

Signed _____ Dated _____