



**PARENTAL CONSENT - ADMINISTRATION OF MEDICINES IN SCHOOL**

To be completed by the parent/guardian of any child requesting that drugs be administered under the supervision of school staff. The school will not give your child medicine unless you complete and sign this form. If you need help to complete this form, please contact the School Office.

Date medicine provided by parent

Name of child

DOB

Medical condition or illness

Teacher/Class

Name/type of medicine (as described on the container)	<input type="text"/>	
Expiry Date	<input type="text"/>	
Dosage and method (e.g. 1 drop in left eye)	<input type="text"/>	
Timing	<input type="text"/>	
Last day to be taken	<input type="text"/>	Self-administration: Yes / No
Special precautions/other instructions (e.g. fridge)	<input type="text"/>	
Are there any side effects we should know about?	<input type="text"/>	
Procedures to take in an emergency	<input type="text"/>	

N.B: Medicines must be in the original container as dispensed by the pharmacy

**Contact Details:**

Name	<input type="text"/>	Relationship to child	<input type="text"/>
Daytime phone number	<input type="text"/>		

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy. I will inform the school immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signed	<input type="text"/>	Print Name	<input type="text"/>	Date	<input type="text"/>
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*If this is an ongoing medication, a new form does not need to be completed every time a new bottle/pack is received HOWEVER careful attention must be paid to checking the following remains the same: PERSON'S NAME, NAME OF MEDICATION and DOSE (how much). IF ANY OF THESE DETAILS CHANGE A NEW FORM MUST BE COMPLETED BY THE PARENT/CARER.*

Expiry Date	Amount received (e.g. 100ml, 20 tablets)	Parent/Carer's Signature	Date New Medication received
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

For Office Use

Child’s Name:

Class:

**WHEN RECEIVED:**

Date	
Name/type of medicine	
Quantity received	
Dose & frequency	
Strength	
Location medicine kept	

**WHEN COLLECTED:**

**Date?**                      **Who returned to?**                      **Quantity returned?**