



**Markeaton Primary School – Governing Board Action Plan 2023-24**

Objective	Short-medium term goal	Long term goal	Progress (to be updated termly)
<p>Fill board vacancy, taking into account analysis of skills audit.</p>	<p>Proactively seek to recruit board member with appropriate skills and experience needed – reaching out to parents/carers/local community.</p> <p>Explore approaching key industry businesses in the city about the vacancy.</p> <p>Gather information about ‘civic duty leave’ which some organisations offer to provide current/prospective board members with the time to attend meetings/complete school visits.</p> <p>Support board member to gain skills and confidence to chair Resources Committee.</p>	<p>Explore recruitment opportunities for future vacancies, e.g., Governors for Schools; links within local community; sharing of best practice with other local school governing boards.</p>	

<p>Increase visibility of the board:</p> <ul style="list-style-type: none"> <li>i) With staff/in school</li> <li>ii) With parents/carers</li> </ul> <p>Increase diversity of representation on the board.</p>	<p>Increase regularity of school visits by all board members – set dates for full governor days (like that held on 10.11.23) to be held each term.</p> <p>Attend staff meetings where appropriate.</p> <p>Invite staff members to attend governor meetings to present particular topics where beneficial for both staff and the board.</p> <p>Gain input from parents/carers about what they would like to know about the board/how they would like to engage with us in the future.</p> <p>Include diversity questions on parent/carer questionnaires in order to gather data on who is answering the questions – make it clear with parents/carers why these questions are being asked, and that they are optional.</p>	<p>Plot dates for governor days each term alongside full board and committee dates (with agenda to cover updating action plan along with visits to review school development plan priorities).</p> <p>Consider governor drop-in slots/attendance at parents evening as an opportunity for parents/carers to speak with board members.</p> <p>Consider role of ‘associate governor’ role to bring in skills on an ad hoc basis, with the aim of gaining more diversity and knowledge from people unable to make commitment of joining the board/when there are no board vacancies to fill. Appetite for this to be sought via direct communication with parents/carers.</p>	
<p>Staff well-being.</p>	<p>Ensure <i>all</i> (including non-teaching and agency) staff are aware of the support services they can access (including local agencies, employee assistance programme) for a range of issues.</p>	<p>Support staff to continue to make suggestions of achievable things in place to improve well-being across the school community.</p>	

	Work with SLT on the results of staff questionnaire to consider any common themes/issues, as well as potential solutions.		
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**School Development Priority 1: To further enhance continuous provision across FS2 and Y1.**

Governing Board Actions	Lead Governor/Committee	Timescale	Progress (to be updated termly)
<p>Observe pupils using the resources within the continuous provision area.</p> <p>Discuss with staff on impact.</p> <p>Review feedback and data which reflects impact.</p>	Curriculum committee	<p>Outcome/findings of school visit on 10.11.23</p> <p>Review progress at the end of each term.</p> <p>Consider actions at the end of the school year to ensure priority is embedded moving forward.</p>	

**School Development Priority 2: To develop and embed the use of technology.**

Governing Board Actions	Lead Governor/Committee	Timescale	Progress (to be updated termly)
<p>Observe and speak to pupils using the new tablets and iPads.</p> <p>Discuss with staff any issues faced on a day-to-day basis whilst using technology.</p> <p>Seek updates on infrastructure improvements to support use of technology.</p>	Curriculum and Resources committees	<p>Outcome/findings of school visit on 10.11.23 to be reviewed at FGB meeting on 23.11.23.</p> <p>Review progress at the end of each term.</p> <p>Consider actions at the end of the school year to ensure priority is embedded moving forward.</p>	

**School Development Priority 3: To improve progress in Writing and Maths from Y2 to Y6.**

Governing Board Actions	Lead Governor/Committee	Timescale	Progress (to be updated termly)
<p>Discuss with teaching staff the impact of interventions.</p> <p>Review feedback and data which reflects impact.</p>	Curriculum committee	<p>Outcome/findings of school visit on 10.11.23 to be reviewed at FGB meeting on 23.11.23.</p> <p>Review progress at the end of each term.</p> <p>Consider actions at the end of the school year to ensure priority is embedded moving forward.</p>	

**School Development Priority 4: To design and deliver a programme of CPD to subject leaders from local schools.**

Governing Board Actions	Lead Governor/Committee	Timescale	Progress (to be updated termly)
<p>Speak with subject leaders to gain insight into the benefits of the programme and the level of engagement from local schools.</p>	Chair of Governors (LM)	<p>Liaise with SLT re: benefits of the programme and plans to continue after this year.</p>	