



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Full Governing Board Meeting
Thursday 23rd September 2021 at 5.30 pm

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
50/21	<p><u>Present</u></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Joanne Fleay (JF), Lauren Gascoyne (LG), Matt Ball (MB), Louise Wilber, Staff (LW), Harsha Ramesh (HR)</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence</u> – None</p> <p>LM formally welcomed HR. EB/EE were not available on this occasion.</p>	
51/21	<p><u>Governor Administration</u></p> <p>Declaration of Pecuniary Interests – Governors were reminded to sign the annual declaration on Governorhub. It was suggested that they should sign it at the beginning of every academic year and also declare any interests regarding the content of each meeting. None declared.</p> <p>KCSIE - Governors were also reminded that it is essential to read and confirm that they have read the updated Keeping Children Safe in Education document which is also on Governorhub.</p> <p>Standing Orders – This document had been circulated before the meeting. Governors discussed that starting times of the meetings will vary slightly whilst committee meetings continue to take place via Teams. Governors unanimously agreed with the content and LM signed and dated.</p> <p>Terms of Reference - This document had been circulated before the meeting. No amendment had been made and Governors unanimously agreed with the content. LM signed and dated. TORs for each committee will be presented to Governors separately.</p> <p>Pay Committee Terms of Reference - This document had been circulated before the meeting. No amendment had been made and Governors unanimously agreed with the content. LM signed and dated.</p> <p>Appointment of Chair/Vice Chair – There were no volunteers for either position. LM stated that she was happy to continue with the role and Governors unanimously agreed to this. It was also agreed that LG will continue her role as Vice Chair.</p> <p>Review of Membership – It was discussed that before LM becomes the new LA Governor and JF becomes Co-opted, 2 new Parent Governors should be recruited. LM stated that she would like to address parents whilst they attend an event/activity at school where she could discuss the role with them. IJ to also place a clipboard out to see if there is any interest shown. JF stated that</p>	<p>Unanimous</p> <p>Unanimous</p> <p>Unanimous</p> <p>Unanimous</p>

	<p>handbook. IJ said that a better format had been used. There are currently 413 children on roll. 45 pupils with SEN – figures to be reviewed by school office 23 pupils have an EHCP 45 pupils EAL (English as an additional language) – an increase 4 pupils CLA (looked after children) - decreased 98 pupils Pupil Premium</p> <p>SDP Priorities for 21/22 –</p> <ol style="list-style-type: none"> 1. To extend children's understanding and use of subject specific vocabulary. 2. To improve and broaden children's strategies for spelling in all year groups. 3. To further enhance the attainment and progress of children with identified SEND. 4. To develop the use of manipulatives in Mathematics in order to improve children's overall understanding of key concepts. <p>Governors discussed the evidence that will be used to support the targets. IJ explained that the 'Impact' box on the document will eventually become populated.</p> <p>LM commented that the format will be more helpful to governors during monitoring visits. IJ said that he will be able to send governors to particular classes to see the development of particular priorities. LW said that planning is taking into account where subject specific vocabulary is. The children are excited about this. For example they are looking at Tudors currently and are being encouraged to look at words used.</p> <p>IJ explained that the rest of the document shows the progress towards Ofsted criteria. Once school have matched at least all of the Good criteria they can continue to look at Outstanding.</p> <p>IJ said that once the SEF is populated staff and Governors have to realise/believe that this is an outstanding school. LW said that school has employed a TA for a child recently. She said that the quality of the applicants was very high and that they all loved the school environment.</p> <p>HR asked who sets the criteria. IJ said that the Ofsted handbook breaks down the criteria for each grade and this is standardised. IJ said that the SLT are meeting on 12th October to discuss populating the criteria on the SEF. We then make judgements and send to Ofsted before an inspection date.</p> <p>IJ said there is a performance summary at the end of the SEF which will be completed in July 2022 when all results have been collated.</p> <p>IJ said that the Headteacher report is presented 3 times a year and the SEF could be used as a replacement. It could be updated for each FGB and changes can be summarised.</p> <p>SFVS - HR asked what the SFVS is. IJ explained that every year school has to complete a self assessment audit. LM produced a form that has to be filled in by governors to show financial management competencies. Governors were given a week to fill in their own details and return to BW. BW to populate and return to SS.</p> <p>PSQM - IJ had circulated the Primary Science Quality Mark reviewer's feedback which demonstrates that school is performing very well in science.</p>	
56/21	<p><u>Performance Management Review Date</u> LM/IJ to set a date in July for this review. LM to then consult with Kate Nash.</p>	IJ/LM

57/21	<p><u>Safeguarding – Full report circulated previously</u></p> <p><u>See separate confidential minute.</u></p>	
58/21	<p><u>Wellbeing and Equality</u></p> <p>LM said that the recovery curriculum had dealt with change. IJ said that the extra Government money was being used for 2 full time tutors and good feedback has been received. Nothing further discussed.</p>	
59/21	<p><u>Determination of confidentiality of business</u></p> <p>55/21 Safeguarding section of HT report.</p>	
60/21	<p><u>What difference has this meeting made to our pupils?</u></p> <p>LM said that to be in school physically makes a huge difference. It enables Governors to speak to staff and look at different ideas.</p>	
61/21	<p>Dates of next meetings –</p> <p>Resources 14 October 2021 at 5pm (Teams) Curriculum 21 October 2021 at 5pm (Teams) FGB 25 November 2021 at 5.30pm (in School)</p> <p><i>All Meeting Dates for 2021-2022 on Governorhub</i></p>	

The meeting ended at 6.30 pm

Signed _____ Dated _____