



**Markeaton Primary School, Bromley Street, Derby DE22 1HL**

**MINUTES**  
**Curriculum Meeting**  
**Thursday 3<sup>rd</sup> February 2022 at 5.00pm via Teams**

<b><u>Item</u></b>	<b><u>Topic</u></b>	<b><u>ACTIONS</u></b>
01/22	<p><b><u>Present</u></b></p> <p>Laura Martin (LM), Ian Johnson, Headteacher (IJ), Louise Wilber, Staff (LW), Joanne Fleay, Chair (JF), Harsha Ramesh (HR).</p> <p><b>Clerk:</b> Billie Welford</p> <p><b><u>Apologies for Absence:</u></b> Emma Balfour, Assistant Headteacher</p>	
02/22	<p><b><u>Review of Membership/Governor Recruitment Update</u></b></p> <p>The newly recruited governor, CC, will be joining this committee if this is approved by Governors at the next FGB. She was invited to join this meeting but did not accept. LM informed Governors that JF will be stepping down as Chair of the Curriculum Committee after this meeting due to other commitments. JF is also intending to step down from her role as Governor at the end of this academic year. LM said that she had just received the statement from a potential governor which she will circulate. A vote will take place remotely in order for approval before the next FGB. JF asked about the background of the potential new recruit. LM said that she worked at Derby University and is experienced in behaviour management among other skills. LM explained the remote voting procedure to JF. HR asked if the places on the Governing Board are all taken now. LM said that it will be up to full capacity until JF steps down later in the year. HR asked if the skills audit had highlighted skills shortages within the board. LM said that at this stage BW is still waiting for some of them to be returned. When assessment has taken place LM will look at more targeted recruitment.</p>	
03/22	<p><b><u>Declaration of Interests (for items on this agenda)</u></b></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
04/22	<p><b><u>Review of minutes from CURR 21 October 2021</u></b></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p><b>The minutes were accepted by all Governors as a true record of the meeting. JF to virtually sign on Governorhub.</b></p>	<b>Accepted</b>

05/22	<p><b><u>Matters arising</u></b></p> <p><b>42/21 18/19</b> – LM has completed the planned visit to discuss interventions.</p> <p><b>20/19:</b> The Governor Work Planner is now ready and it is expected that each Governor will complete at least one visit every half term. This will be presented at the next FGB.</p> <p><b>21/20</b> – JF has met to discuss Curriculum Families and how best to get Governors involved. LM said that some Governors have already expressed an interest in curriculum areas.</p> <p><b>No further outstanding items from these minutes.</b></p>	
06/22	<p><b><u>Covid Update</u></b></p> <p>IJ said that there had been some significant changes to protocol in school. This had been mainly around testing and brings schools in line with testing guidance for the general public. Some restrictions had been lifted with masks not being enforced in outdoor areas. Masks must still be worn in common areas though. IJ said that a lot of schools are seeing high numbers of infection return but positive cases in this school remain low. The Local Authority continues to monitor but staff are doing everything possible as prevention. IJ said that it is inevitable that there will still be a return of positive cases.</p>	
07/22	<p><b><u>Monitoring of SIP Objectives/Progress made</u></b></p> <p>IJ reminded Governors of the 4 targets that had been set on the SIP.</p> <p><b>1. To extend children's understanding and use of subject specific vocabulary.</b></p> <p>IJ explained that there are 2 categories in this target. Evidence and impact. IJ shared a document on-screen. The use of common subject specific vocabulary in classes is definitely having an impact.</p> <p><b>2. To improve and broaden children's strategies for spelling in all year groups.</b></p> <p>IJ said that staff continue to use Sir Linkalot but spelling has not yet been tested. IJ said that he is in the process of buying a new phonics scheme of work which coincides with the new requirements. The new scheme of work has to focus on phonics in <b>all</b> years.</p> <p><b>3. To further enhance the attainment and progress of children with identified SEND.</b></p> <p>IJ said that TAs had already had 4 out of the 6 planned staff meetings to discuss this target. LM said that during her visit she had found that staff had shared good practice and that all data is in order to keep term specific. This had improved the process of looking at attainment. It had taken time to evidence and identify if pupils know something or know it most of the time. The system is helping to target areas missing. IJ said that it is a big document with lots of information to compile. It will take until the end of the year to see the impact it has made. JF said that it should provide tangible evidence.</p> <p><b>4. To develop the use of manipulatives in Mathematics in order to improve children's overall understanding of key concepts.</b></p> <p>IJ said that Twitter has proved one of the best sources of evidence for manipulatives in maths. Using it as a resource identifies really clever creative material. LM said that Governors need to come into school to see this type of teaching in action. IJ said that Governors need to pick a target and find out where to see it. HR stated that there is a spelling bee for English but is there anything for maths? IJ said there is a times table bee for</p>	

	<p>maths and there will be a capital cities bee next. LM said that this creates a lot of competition amongst the children. It is difficult to choose something that all children can access. IJ said that at the moment he is trying to raise the profile of 'houses'.</p>	
08/22	<p><b><u>Pupil Performance Targets</u></b> Not discussed. This item to be taken off the agenda.</p>	<b>BW</b>
09/22	<p><b><u>Governor Work Planner/Allocation of Tasks</u></b> As discussed previously, the Governor Work Planner is ready to be distributed to Governors. LM reiterated that Governors need to tie visits in with the SIP objectives and report back. JF said that it would be good to have a list to pick off a visit. LM said that the planner will do this.</p>	
10/22	<p><b><u>Policies/Documents for Ratification – None Circulated</u></b> No policies had been highlighted for ratification during this meeting.</p>	
11/22	<p><b><u>Governor Visits/Training/Monitoring Visits</u></b> Discussed previously. LM said that she is hoping that the school visits will promote enthusiasm amongst Governors and give them encouragement.</p>	
12/22	<p><b><u>What difference has this meeting made to our pupils?</u></b></p> <ul style="list-style-type: none"> <li>It has ensured that school can evidence great teaching and learning and promoted Governor visits.</li> </ul>	
13/22	<p><b><u>Determination of confidentiality of business</u></b> Nothing identified as confidential.</p> <p><b>On behalf of the Governors, LM thanked JF for her hard work and said that she will be sorry to see her go. LM will continue to Chair this committee until a replacement is found.</b></p>	
14/22	<p>Dates of next meetings –</p> <p><b>FGB 17 February 2022 at 5.30pm (in School)</b> <b>Resources 28 April 2022 at 5pm (Teams)</b> <b>Curriculum 12 May 2022 at 5pm (Teams)</b></p>	

**The meeting ended at 5.30pm.**

Signed \_\_\_\_\_ Dated \_\_\_\_\_