



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Full Governing Board Meeting – Budget Focus
Thursday 27th April 2023 at 5.30 pm

| <u>Item</u> | <u>Topic</u> | <u>ACTIONS</u> |
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| 19/23 | <p><u>Present</u></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Louise Wilber (LW), Harsha Ramesh (HR), Matt Ball (MB)</p> <p>LM advised that this would not be a full meeting as the main purpose is to confirm the decision of the resources committee to sign off the budget plan.</p> <p>Clerk: Minutes taken by LM. Typed by BW.</p> <p><u>Apologies for Absence</u> – Lauren Gascoyne, Claire Connor, Billie Welford, Laura Fox-Lee</p> | |
| 20/23 | <p><u>Governor Administration</u></p> <p>Review of membership To be discussed in more detail at the next FGB meeting on 11.05.23. However, LM confirmed that the parent potentially interested in a role on the board (put forward by CC) is now not in a position to move forward. LM advised that there is still a live advert with Governors for Schools for the vacancy. However, it was agreed that the parent governor route is one that should be pursued.</p> <p><u>Any other business</u> LM passed on LFL’s feedback from attending the staff meeting on 24.04.23. LFL asked LM to explain that it was a very positive meeting which she found very useful, and a meeting she would encourage all governors to attend.</p> <p>All Governors to book to attend a staff meeting with the aim of focusing on their curriculum family. LM and IJ to consider a process for logging discussions that they hold outside of meetings.</p> | <p>ALL</p> <p>LM/IJ</p> |
| 21/23 | <p><u>Declaration of Pecuniary Interests for items on this agenda</u> Nothing declared.</p> | |
| 22/23 | <p><u>Review of minutes from FGB 16 February 2023</u> To be discussed at the next FGB meeting on 11.05.23.</p> | |

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| 23/23 | <u>Matters arising</u> Not Discussed. | |
| 24/23 | <u>Budget Plan – Circulated Documents</u> LM and MB confirmed that they have had a detailed discussion with IJ about the budget plan and following that are confident in the plan and are happy for it to be signed off. All attendees were asked if they had any questions in relation to all of the papers which were shared with the full board. HR asked about the private schools fund – IJ reiterated the explanation given within the resources committee meeting: This was an account where any donations received from the school were placed – it also included things such as the commission received from school photographs. The account had to be audited annually. The account has now been closed down – Finance Officer Rachel Noble advised no other school has one anymore. The account has been emptied (closing balance was just over £2k) and placed within the main account. LM asked where any donations received would now be put – IJ unsure. IJ reiterated that the rise in inflation has been taken into account wherever possible and that the main area of unpredictability is in relation to the outcome of the on-going strike action. All present agreed to sign off the budget plan. Hard copy was signed by LM and handed to IJ for it to be passed to SS. | |
| 25/23 | <u>Headteacher’s Report – Circulated prior to the meeting</u> Not discussed. IJ confirmed there is nothing contained within his report that cannot wait until the next FGB meeting on 11.05.23. | |
| 26/23 | <u>Policies/Documents for Ratification – Circulated</u> LM confirmed that there were policies shared with the resources committee for review and ratification. LM advised that a deadline of 05.05.23 for these to be reviewed has been agreed. | |
| 27/23 | <u>Safeguarding</u> IJ confirmed there are no significant safeguarding updates that cannot wait until the next FGB meeting on 11.05.23. IJ advised that there had been a discussion around any significant complaints being discussed within the resources committee. IJ and LM agreed that there should be a process for discussions held between them outside of any committee meetings being logged and recorded. | |
| 28/23 | <u>Wellbeing and Equality</u> LM asked if there had been much response to the on-going strike action. IJ stated that there had only been a couple of questions raised by parents, and that on the whole parents and carers appear to be supportive of those taking action. LM asked if there was any evidence of any tensions between striking and non-striking staff – both IJ and LW stated that there does not appear to be. LM advised that LFL had asked whether or not some information from governors should go out to staff in relation to how they could access mental health support. LM explained that this had come from LFL following some press coverage about Ofsted and the pressure some teachers are feeling in relation to inspections. IJ advised that as Derby City Council employees all staff have access to the Employee Assistance Programme which offers a wide | |

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| | <p>range of practical and emotional support. LW confirmed that this is publicised in staff areas across the school. IJ and LW also explained that there has been lots of work done to increase staff confidence in the inspection process and now people widely report feeling much more prepared. IJ mentioned that 5 out of the 7 schools within their cluster group have been inspected recently – LM aware of the need for her to reach out to the governing boards of those schools to see if they would be prepared to share their experiences. Discussion held around including a question about Ofsted within the staff survey – MB advised that the wording of any question would need to be carefully considered.</p> | |
| 29/23 | <p><u>What have we achieved from this meeting?</u> Ensured a sustainable financial future for the school and discussed support in place to improve the wellbeing of all staff.</p> | |
| 30/23 | <p><u>Determination of confidentiality of business</u> None</p> | |
| 31/23 | <p>Dates of next meetings –</p> <p>FGB Meeting 11 May 2023 at 5.30pm in School Curriculum Meeting 25 May 2023 at 5pm via Teams</p> <p><i>All Meeting Dates for 2022-2023 on Governorhub</i></p> | |

Signed _____ Dated _____