



**Markeaton Primary School, Bromley Street, Derby DE22 1HL**

**MINUTES**  
**Full Governing Board Meeting**  
**Thursday 18<sup>th</sup> July 2024 at 5.30 pm in School**

<b><u>Item</u></b>	<b><u>Topic</u></b>	<b><u>ACTIONS</u></b>
47/24	<p><b><u>Present</u></b></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Louise Wilber (LW), Emma Smith Holmes (nee Edge) (ESH), Clare Cole (CLC), Laura Fox-Lee (LFL), Siobhan Bedford (SB), Harsha Ramesh (HR), Lauren Gascoyne (LG), Claire Connor (CC)</p> <p><b>Clerk:</b> Billie Welford</p> <p><b><u>Apologies for Absence</u></b> – None</p> <p><b>LM to circulate a further update to Governors.</b></p>	<b>LM</b>
48/24	<p><b><u>Declaration of Interests</u></b></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. Nothing declared.</p>	
49/24	<p><b><u>Review of membership</u></b></p> <p>There are currently no vacancies on the Board.</p> <p><b>Governor Responsibilities</b> – BW to temporarily update this form. The meeting structure is set to change for the next academic year so it will no longer be relevant.</p> <p><b>Governor Visits</b> – The Governor Day had taken place which all governors attended.</p> <p><b>Governor Training</b> – CC has completed safeguarding training again. SB has completed trauma training. LM informed Governors that there is Prevent training on 11 September and Attendance training on 14 January. LM stated that an Attendance Governor is required. CLC volunteered for this role. LM advised all Governors to complete the statutory flick training in September. IJ said that this can be completed beforehand if Governors wish to. When the new KCSIE document is uploaded to Governorhub, Governors must read the whole document and not just the updates.</p> <p><b>Governor Day Outcomes – See 63/24</b></p> <p><b>No further discussion on this item.</b></p>	<b>BW</b>

50/24	<p><b><u>Review of minutes from FGB 16 May 2024</u></b>  The minutes had been circulated to Governors prior to this meeting.</p> <p><b>The minutes were accepted by all governors as a true record of the meeting. They were remotely signed and dated by the Chair.</b></p>	Accepted
51/24	<p><b><u>Matters arising</u></b></p> <p><b>There were no further outstanding actions from these minutes.</b></p>	
52/24	<p><b><u>Review of minutes from Curriculum Committee Meeting 8 February 2024</u></b>  The minutes had been circulated to Governors prior to this meeting.</p> <p><b>The minutes were accepted by all governors as a true record of the meeting. They were signed and dated by the Chair.</b></p>	Accepted
53/24	<p><b><u>Matters arising</u></b></p> <p><b>There were no further outstanding actions from these minutes.</b></p>	
54/24	<p><b><u>Headteacher's Report - circulated prior to this meeting</u></b></p> <p><b>See confidential minute</b></p>	
55/24	<p><b><u>Statutory results for FS2, Y1 and Y2 phonics, MTC and KS2 SATs (IJ)</u></b>  Discussed in Headteacher's report.</p>	
56/24	<p><b><u>SIP Objectives</u></b>  Discussed in Headteacher's report.</p>	
57/24	<p><b><u>Policies/Documents for Ratification</u></b>  There were no policies to ratify at this meeting.</p>	
58/24	<p><b><u>Complaints</u></b>  This is a standard item. There have been no complaints.</p>	
59/24	<p><b><u>Safeguarding</u></b>  Discussed in Headteacher's report.  Nothing further to report on.</p>	
60/24	<p><b><u>Wellbeing and Equality</u></b>  CC informed governors that the wellbeing visits to school with her dog have been received very well. Children have been encouraged and have responded well.</p>	
61/24	<p><b><u>What have we achieved from this meeting?</u></b>  This has been a good opportunity to reflect on very positive results and progress in a very challenging year. Also an opportunity to start to plan for next year. On behalf of all of the governors LM gave thanks to all.</p>	
62/24	<p><b><u>Determination of confidentiality of business</u></b>  Headteacher's report.</p>	

63/24	<p><b>Dates of next meetings –</b>          Dates to be arranged. The structure of the meetings will change in September with 2 longer 2 hour FGB meetings each term. These are currently planned for late September, November, February, April (for budget ratification), June/July.  <b>Governor days –</b> October, January, May. Dates to be arranged.</p> <p>IJ requested that governors email any questions to him prior to the meetings.</p> <p><i>All Meeting Dates for 2024-2025 will be uploaded to Governorhub</i></p>	
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**The meeting ended at 6.40 pm**

Signed \_\_\_\_\_ Dated \_\_\_\_\_