



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Full Governing Board Meeting
Thursday 16th May 2024 at 5.30 pm in School

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
32/24	<p><u>Present</u></p> <p>Lauren Gascoyne, Chair (LG), Ian Johnson, Headteacher (IJ), Louise Wilber (LW), Emma Balfour (EB), Clare Cole (CLC), Laura Fox-Lee (LFL), Siobhan Bedford (SB), Harsha Ramesh (HR) arrived at 5.40pm.</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence</u> – Laura Martin, Claire Connor,</p> <p>LM to circulate a further update to Governors.</p>	LM
33/24	<p><u>Declaration of Interests</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. Nothing declared.</p>	
34/24	<p><u>Review of membership</u></p> <p>There are currently no vacancies on the Board.</p> <p>Governors have previously discussed changing the format of these meetings. Governors unanimously agreed that future meetings could take place on any evening except Thursday and could start at 5pm. LM to confirm that the next Curriculum Committee meeting will not take place.</p> <p>No further discussion on this item.</p>	LM
35/24	<p><u>Review of minutes from FGB 15 February 2024</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all governors as a true record of the meeting. They were remotely signed and dated by the Chair.</p>	Accepted
36/24	<p><u>Matters arising</u></p> <p>There were no further outstanding actions from these minutes.</p>	

37/24	<p><u>Review of minutes from Joint FGB 29 April 2024</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all governors as a true record of the meeting. They were signed and dated by the Chair.</p>	Accepted
38/24	<p><u>Matters arising</u></p> <p>There were no further outstanding actions from these minutes.</p>	
39/24	<p><u>Headteacher's Report</u></p> <p>This was a verbal update but IJ circulated 2 documents for discussion/questions.</p> <p><u>Safeguarding</u></p> <p>Firstly, a safeguarding behaviour report showing categories of behaviour, number of children involved and the number of CPOMS logs between those children. The number of logs on CPOMS was discussed and IJ explained that some children may have several entries.</p> <p>IJ explained that the first table logging issues from between 14th February 2024 and 1st May 2024 showed no significant increases in any of the categories during this period of time. The second table included these figures as it showed a behaviour report over a 3 year period since 1st September 2021. SB queried the number of incidences of verbal and aggressive behaviour towards peers (13). IJ agreed that this figure is high and that there had been a significant increase over the past 3 months. There is currently a cohort of 3-5 pupils repeatedly offending. The figures show that between 13 children there were 13 CPOMS logs. EB said that staff ensured that all incidences are logged as this ensures that they receive the help that they need. LFL asked what the situation is with the pupils who are at the root of the issues. IJ said that they have been placed in a school setting that is incorrect for them but the choice of placement was not under IJ's control. TAs are dealing with issues on a daily basis. EB said that a different setting is not currently available for these children. STEPS have visited school. DCC came out for a specialist teacher to make assessments. LFL asked if their behaviour has a significant impact on other pupils. EB said that it does but there is nothing else available for these children. IJ said that ideally, there are reviews annually which identify if a child is in the wrong setting but this does not happen. EB said that parents from overseas find SEND difficult to understand. LFL stated that all of the staff are working incredibly hard to cope with these situations. She asked if there were systems in place to support staff. EB said that specialist provision is required for the high profile children as the classroom environment is a trigger for their behaviours. LW said that one of the children has a TA with them for most of the day. When the TA needs time out, LW has the child for the afternoon. LFL asked if there is a wellbeing contact for staff. IJ said that Kerry Bailey is in that role and staff questionnaires suggest that everyone has someone to go to when needed.</p> <p><u>Staffing</u></p> <p>3 TAs will leave at the end of the academic year. 2 of them will not have their contracts renewed as the SEND pupils that they support will be moving on. The other TA has a new job. EB explained how TAs are used within the school.</p> <p>2 teaching staff are leaving and IJ will be interviewing for replacements next week. They will be recruited to teach KS1 and KS2 pupils. IJ is interviewing for another caretaker in June. This is for a 20-25 hour role.</p> <p>IJ informed Governors that he is considering mixing up pupils in all of the classes for next year. This also ensures that children get to know more staff. IJ said that he will send out a selection form to parents next week so that they</p>	

	<p>can be part of the child's decision.</p> <p>SEF Gradings</p> <p>This document was also circulated to Governors for discussion. IJ explained that the statements were taken from the Ofsted Good rating and that schools rate themselves against these criteria. The document demonstrated that there had been good progress in all areas with many moving from amber to green. LFL said that staff should be proud of their achievements. IJ commented that their curriculum document had been created from scratch by EE and that it is a working document which is constantly being updated.</p> <p>Governors discussed Markeaton's strengths and how there had been recommendations made for the school. IJ commented on how school PE lessons have improved.</p> <p>IJ stated that as from September, there will be changes with how Ofsted inspect schools. There will be no more deep dives into topics but as yet, IJ does not know how this will be replaced.</p> <p>No further questions were raised.</p>	
40/24	<p><u>Policies/Documents for Ratification</u></p> <p>There were no policies to ratify at this meeting.</p>	
41/24	<p><u>Complaints</u></p> <p>This is a standard item. There have been no complaints.</p>	
42/24	<p><u>Safeguarding</u></p> <p>Nothing further to report on.</p>	
43/24	<p><u>Wellbeing and Equality</u></p> <p>LW informed Governors that IJ has given support staff an extra day off to support their wellbeing.</p>	
44/24	<p><u>Determination of confidentiality of business</u></p> <p>Nothing confidential.</p>	
45/24	<p><u>What have we achieved from this meeting?</u></p> <p>IJ has shared very positive information with Governors regarding the SEF gradings demonstrating the progress which is being made in all areas.</p>	
46/24	<p>Dates of next meetings –</p> <p>FGB Meeting 18 July 2024 at 5.30 pm</p> <p><i>All Meeting Dates for 2023-2024 on Governorhub</i></p>	

The meeting ended at 6.20 pm

Signed _____ Dated _____