



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Full Governing Board Meeting
Thursday 11th May 2023 at 5.30 pm

Item	Topic	ACTIONS
32/23	<p><u>Present</u></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Louise Wilber (LW), Laura Fox-Lee (LFL), Emma Balfour (EB), Emma Edge (EE).</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence</u> – Harsha Ramesh, Matt Ball, Lauren Gascoyne , Claire Connor</p>	
33/23	<p><u>Governor Administration</u></p> <p><u>Review of membership</u></p> <p>LA Governor application progress - LM said that she had been assured that the above application is now progressing. She had revisited Governors for Schools in the hope of recruiting a co-opted governor. There had been no interest in this vacancy. LM said that this should be discussed again by a smaller group of Governors outside of the FGB meeting. LFL made some suggestions of parents who might be interested in the role of parent governor. One of them is a qualified social worker. LM to approach to have a conversation with.</p> <p>LG is currently on maternity leave but is still keen to return.</p> <p>Governor Visits (completed since last FGB and planned) – All planned visits have taken place. LFL/CC attended the curriculum families meeting on 24 April. LFL said that Eleanor had discussed parent feedback. IJ said that feedback was initially good in principle. EE said that the feedback is now in year groups making it much easier to filter. LG also visited school for invoice checks. IJ said that the new electronic finance system is in place but there are currently some teething problems which DCC is aware of.</p> <p>HR/CC to arrange to have their photographs taken in school.</p>	HR/CC
34/23	<p><u>Declaration of Pecuniary Interests</u> - for items on this agenda</p> <p>Nothing declared.</p>	
35/23	<p><u>Review of minutes from FGB 16 February 2023</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all governors as a true record of the meeting. They were signed and dated by the Chair.</p>	Accepted

36/23	<p><u>Matters arising</u></p> <p>05/23 66/22 52/22 – IJ had previously asked Governors to look at the Ofsted Handbook for the 2 governor statements regarding leadership and management. LM said that this was almost complete and she will send out to Governors for questions. LM will then forward to IJ.</p> <p>15/23 – LM is waiting to hear back from Kate Nash regarding further sessions. Governors discussed Ofsted visits and questions which might be raised.</p> <p>There were no further outstanding actions from these minutes.</p>	<p>LM</p> <p>LM</p>
37/23	<p><u>Review of minutes from FGB 27 April 2023</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all governors as a true record of the meeting. They were signed and dated by the Chair.</p>	Accepted
38/23	<p><u>Matters arising</u></p> <p>20/23 AOB – LFL gave positive feedback on her visit to school. History and PE visits are the next subjects which will require a monitoring visit. Governors with that responsibility should arrange a visit.</p> <p>There were no further outstanding actions from these minutes.</p>	ALL
39/23	<p><u>Review of minutes from RESOURCES meeting 27 April 2023</u> (for information only)</p> <p>Governors discussed these minutes which are for information only.</p>	
40/23	<p><u>Matters arising</u></p> <p>Nothing raised from these minutes.</p>	
41/23	<p><u>Headteacher's Report – Verbal Update</u></p> <p>KS1 SATs – IJ explained that KS1 SATs are teacher assessed and early predictions show an average increase, in all 3 subjects, of 17% at age related and 3% at Greater Depth.</p> <p>KS2 SATs – These have been sent off for assessment.</p> <p>LM asked how the children have coped with the week. IJ said that overall things have gone well. The SATs breakfast was very popular with the children. LFL said that it is good that the focus is more on the breakfast than the SATs. Well done to all of the team!</p> <p>Safeguarding Report – This report had been uploaded to Governorhub. There was little further to report. IJ said that there had been a decrease of 40 CPOMs referrals since the last report. There had been an increase of 2 in the number of notifications from the police.</p> <p>LFL asked about the CPOMs system and whether it was just for this school. IJ said that it used to be a paper based system. EE added that other schools have their own system accessible to them too. This means that information can be exported to other schools when required.</p> <p>Governors discussed the merits of the system.</p>	

	<p>Three words – IJ circulated a letter that had been shared to parents/carers regarding the new school motto. He explained that there had been feedback from the children, parents and staff and the three word motto will be Care, Curiosity and Determination. IJ said that this will be rolled out after half term in assembly and will be gradually implemented into various places. LFL stated that she was glad that the word resilience had not been used. LFL also asked if parents have access to the data results of the survey. IJ said that it is on survey monkey which is not accessible to parents. IJ suggested perhaps using word clouds to put in commonly used words from the responses.</p> <p>End of Year Reports – These were shared and discussed with Governors.</p> <p>British values – This is something that Ofsted is focusing on. IJ said that apart from the 5 values in assembly he is not sure what else to do. EE/EB/LM discussed the fact that Governors need to be aware of what school does to promote these values. The children also need to know</p> <p>Trauma Informed Training – this has been completed by all staff in school. IJ said that Governors should also complete the training which consists of 8 modules and takes around 3 hours. IJ to send the link to BW who will upload to Governorhub. LFL has a 3 minute video of trauma enforced practice which is very concise. It would be helpful if lunch time staff can see this too. LFL to send to IJ. LFL suggested a family worker. There was a lot of discussion amongst Governors around this topic and trauma informed practice.</p> <p>Attendance - Currently 95.1% for the school. Governors congratulated Jo who is doing an amazing job of this monitoring. Persistent absence is also down now thanks to Jo.</p> <p>Fire Audit – This is due to take place next week.</p> <p>H/S Audit – This is due to take place after half term.</p> <p>Strike Action – IJ has been notified that there will be no further strike action in this academic year. However, all unions have discussed strikes taking place straight after the summer break unless resolved beforehand. LM said that she was surprised that there had been little feedback from parents on class closures. However, LM felt that there should be some level of support for the staff.</p> <p>Behaviour policy – EE/EB have made a start on developing this policy. EE said that they want it to be robust and ensure that it is fit for purpose. Governors discussed the content of this policy. IJ said that not everyone is able to create positive relationships and people have different approaches.</p> <p>New School Report – IJ said that he is working on a new report format too. The MAGs system can be used to upload assessment details and a report can be printed. LFL asked if this system helps teachers to write reports. IJ said that it does so therefore helps with workload.</p> <p>LFL asked if the Birmingham Toolkit is still being used in school. IJ said that it has been a game changer and progress can now be shown.</p>	<p>IJ/BW</p> <p>LFL</p>
42/23	<p><u>Policies/Documents for Ratification – Circulated</u></p> <p>BW and LM had discussed the need for the policy schedule to be put back into practice to ensure that all policies were signed off and dated in time. It was also discussed that when policies are circulated they need to be discussed and approved at the same meeting in order to keep track of them.</p>	
43/23	<p><u>Complaints</u></p> <p>LM wondered where this item should be placed but IJ said it should be an item</p>	

	in FGB meetings. He said there is an ongoing complaint and the child is currently not attending. Parents want a different placement and alternative provision has now been provided.	
44/23	<u>Safeguarding</u> Discussed in detail in HT report.	
45/23	<u>Wellbeing and Equality</u> Discussed in detail previously.	
46/23	<u>Determination of confidentiality of business</u> Safeguarding.	
47/23	<u>What have we achieved from this meeting?</u> Governors have been updated on school values and made aware of trauma enforced practice.	
48/23	Dates of next meetings – Curriculum Meeting 25 May 2023 at 5pm via Teams FGB Meeting 13 July 2023 at 5.30pm in School <i>All Meeting Dates for 2022-2023 on Governorhub</i>	

The meeting ended at 6.40 pm

Signed _____ Dated _____