



**Markeaton Primary School, Bromley Street, Derby DE22 1HL**

**MINUTES**  
**Curriculum Meeting**  
**Thursday 8<sup>th</sup> February 2024 at 5.00 pm via Teams**

<b><u>Item</u></b>	<b><u>Topic</u></b>	<b><u>ACTIONS</u></b>
01/24	<p><b><u>Present</u></b></p> <p>Laura Fox-Lee, Chair (LFL), Laura Martin (LM), Ian Johnson, Headteacher (IJ), Louise Wilber, Staff (LW), Emma Balfour (EB).</p> <p><b>Clerk:</b> Billie Welford</p> <p><b><u>Apologies for Absence:</u></b> Harsha Ramesh</p>	
02/24	<p><b><u>Review of Membership</u></b></p> <p>There are currently no vacant posts on the Board. LM suggested that it might be beneficial for one of the new Governors to join this committee. To be discussed at the next FGB.</p> <p>LM said that she would like to discuss the current structure of the board meetings at the next Governor day in March.</p>	
03/24	<p><b><u>Declaration of Interests (for items on this agenda)</u></b></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
04/24	<p><b><u>Review of minutes from CURR 12 October 2023</u></b></p> <p>The minutes had been circulated to staff prior to this meeting.</p> <p><b>The minutes were accepted by all Governors as a true record of the meeting. They were signed and dated by the Chair electronically.</b></p>	<b>Accepted</b>
05/24	<p><b><u>Matters arising</u></b></p> <p><b>There were no outstanding items/actions from these minutes.</b></p>	
06/24	<p><b><u>Monitoring of SIP Objectives/Progress made</u></b></p> <p>IJ said that he had briefly spoken to LM to update her on the progress made towards the following SIP Objectives:</p> <ol style="list-style-type: none"> <li>1. To further enhance continuous provision across FS2 and Y1</li> <li>2. To develop and embed the use of technology</li> <li>3. To improve progress in Writing and Maths from Y2 to Y6</li> <li>4. To design and deliver a program of CPD to subject leaders from local schools</li> </ol>	

	<p>1). IJ said that the learning environment continues to develop and improve. There had been another order placed for further resources which now awaits an install. Continuous provision is in action but still in its infancy. Some of the more experienced staff are delivering it effectively. Other, newer members of staff are less confident at delivery and mistakes are being made but they are learning from them. It is still a work in progress.</p> <p>2). IJ said that this objective is also evolving. KS2 now all have their own devices and charging stations. The new internet connection has had a significant impact on the day to day use of the learning devices which are working to an optimum level. LW said that all tablets are now working and no-one has to look around for chargers. The devices are being used daily and staff are able to keep them all fully charged. IJ said that there had been connection issues prior to the new network. Now both staff and pupils are more confident in using electronic devices in the classroom and this will be a huge part of being successful in this target.</p> <p>3). IJ said that this target had arisen as progress scores in writing and maths Y2-Y6 were significantly below national average. SLT are confident this is a one off occurrence and interventions are now in place for improvement in both topics. There is a new writing action plan and writing framework in place. A significant progress gap had been identified between boys and girls with various theories of why this might be. IJ said that he will be keeping a close eye on attendance levels.</p> <p>4) The networking meetings with the cluster groups continue and there will be another round after half term. <b>LFL asked how beneficial these meetings were.</b> IJ said that some staff gain confidence in the knowledge that they are on a par or above other schools. The staff like validation for what they are doing.</p>	
07/24	<p><b><u>Governor Work Planner/Allocation of Tasks</u></b>  <b>Working Document for tracking purposes</b>  Governors are attending another full day meeting in March for this purpose. LM said that there will be a slightly different structure to the day as visits will take place in the morning. Updates can be given in the afternoon. LFL suggested an action plan for each topic, writing and maths.</p>	
08/24	<p><b><u>Policies/Documents for Ratification</u></b>  No policies circulated for this meeting.</p>	
09/24	<p><b><u>Governor Visits/Training/Monitoring Visits Schedule</u></b>  <b>Governor Visits</b> – The next full day of Governor visits will take place on 6<sup>th</sup> March. Reports to be completed for all school visits. Proforma on Governorhub.  <b>Training</b> – Most of the Governors have now completed the mandatory training on Flick. The new Governors have now got their log in details for Flick. LFL has updated her safeguarding level 2.</p>	
10/24	<p><b><u>Determination of confidentiality of business</u></b>  Nothing identified as confidential.</p>	
11/24	<p><b><u>What have we achieved from this meeting?</u></b>  Governors have received an excellent update on the progress of the SIP objectives. Governors have also identified topics for discussion at the next full Governor day.</p>	

12/24	<b><u>Dates of next meetings –</u></b>  <b>FGB Meeting 15 February 2024 at 5.30 pm (in school)</b> <b>FGB Meeting 25 April 2024 at 5.00 pm (in school) Budget</b> <b>Resources Meeting 25 April 2024 at 5pm (in school) Budget</b> <b>Curriculum Meeting 30 May 2024 at 5pm (in school)</b> <i>All Meeting Dates for 2023-2024 on Governorhub</i>	
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**The meeting ended at 5.30 pm.**

Signed \_\_\_\_\_ Dated \_\_\_\_\_