



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Curriculum Meeting
Wednesday 25th November 2020 5.00pm via Teams

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
14/20	<p><u>Present</u></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Louise Wilber, Staff (LW) (from 5.30pm), Joanne Fleay (JF) (from 5.25pm). Attended by: Emma Edge, Assistant Headteacher (EE).</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence:</u> None</p>	
15/20	<p><u>Review of Membership</u></p> <p>LM began by explaining that this is the first meeting of the year for the Curriculum Committee. It had first been arranged for October but had been delayed in order for Governors to obtain a better idea of pupil performance and predicted outcomes..</p> <p>LM to continue to Chair the Curriculum Committee meetings until a replacement is found. JF had been previously appointed Vice Chair of this committee and this will be ratified at the next FGB meeting. A governor recruitment process is underway in order to fill the two Co-opted vacancies.</p>	
16/20	<p><u>Declaration of Interests</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
17/20	<p><u>Review of minutes from CURR 6 February 2020</u></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p>The minutes were accepted by all Governors as a true record of the meeting. They were signed and dated by the Chair.</p>	Accepted
18/20	<p><u>Matters arising</u></p> <p>05/20:</p> <p>18/19 LM still to plan a visit to discuss interventions. Lockdown and school closure has impacted on Governor visits.</p> <p>20/19 – The Governor Work Planner is still a work in progress. Action plans have not yet been looked at. The Governor Strategic Day has taken place but the planner is still under review.</p> <p>07/20 – IJ to pursue this information and upload to Governorhub.</p> <p>No further outstanding items from these minutes.</p>	<p>LM</p> <p>LM/NJ IJ</p>

19/20	<p><u>Pupil Performance Targets</u></p> <p>IJ informed Governors that following discussions, IJ had submitted a bid for an outdoor classroom. In the event that the first bid is unsuccessful, the same document had been sent to a separate bid writer.</p> <p>IJ had previously uploaded the predictions document for FS2, Y1, KS1, Y4 and KS2. He explained that the predictions were not as a result of statutory tests but were based on predictions from last February instead. FS2 had been largely unaffected by lockdown, except for actually missing out on the benefits of nursery of course. Phonics predictions were a little lower than expected but this is an area where the skill needs to be taught in school. Lockdown will have had a greater impact on KS1 pupils and therefore the figures are predicted to be lower in 2021. The closing of bubbles will be a major contributor.</p> <p>The Year 4 Times Table check was due to be piloted last year but this was cancelled. The fact that results can be improved with practice may alter the actual figures for this.</p> <p>IJ stated that bigger things had been happening this year but the entire team have done their utmost to achieve the best results. The curriculum is not sacrificed in order to achieve them.</p> <p>KS2 (end of Y6). Bubbles have been closed and this will probably happen again.</p> <p>LM asked if the SATs were definitely going ahead this year. EE said that she was sorting out online registrations as if it is. There was some discussion around whether SATs should take place.</p> <p><u>Tutoring</u></p> <p>IJ reminded Governors about the catch up premium that the Government has ploughed into schools in order to fill the gaps created by lockdown. IJ said that schools have autonomy on how to spend this money but were sent a short document which shows the top eight ways to spend it. The two most favourable ways to spend it were on tutoring and on technology. A member of staff is sorting out the tutoring which has become a mammoth task. However, an ex-Headteacher has been recruited and is currently working with pupils from Y3. Although most pupils have been impacted by lockdown, some will benefit more from this extra tuition than others. Y3 have been targeted as it is a big leap from KS1 to KS2. IJ has sent out a letter to parents informing them that pupils need to meet certain criteria in order to access this extra resource.</p> <p>LM commented that staff have been very efficient in getting this up and running so quickly and asked that thanks are passed on to them from Governors.</p>	
20/20	<p><u>Governor Work Planner/Allocation of Tasks</u></p> <p><u>Working Document for Tracking Purposes</u></p> <p>This document is still under review by NJ and LM. The planner will be populated once the allocation of Curriculum Families is complete. It is currently a work in progress.</p> <p>LM asked for confirmation that the Curriculum Families are to continue and if Governors can be allocated to one as previously discussed. EE said that she would welcome Governor involvement but that there would be no meetings in school currently. However, this could be overcome by arranging video calls.</p> <p>EE showed the Governors a document showing that there were four Curriculum Families: Stem, Humanities, Arts and Wellbeing. Each one consists of a number of different subjects. EE continued that the families are made up of teachers from across all key stages which brings cohesion</p>	NJ/LM

	<p>across school. Meeting with other teachers enables them to become ambassadors for subjects. The variety of knowledge makes it easier for teachers to get the message across. The ones with expert knowledge of a subject do the planning for the other teachers.</p> <p>LM to speak with EE and arrange an initial meeting to discuss Curriculum Families and how best to get Governors involved.</p>	LM
21/20	<p><u>Policies/Documents for Ratification – None Circulated</u></p> <p>No policies had been highlighted for ratification during this meeting.</p>	
22/20	<p><u>Governor Visits/Training/Monitoring Visits Schedule</u></p> <p>LM said that no training had taken place so far this year. Governor strengths and weaknesses had been identified from the analysis of the skills audit however. LM and NJ had reached the conclusion that a Parent Governor should be appointed and then they will look at the Inspiring Governance website in order to recruit a second governor.</p>	
23/20	<p><u>What difference has this meeting made to our pupils?</u></p> <ul style="list-style-type: none"> • Governors have gained an understanding of Pupil Performance Targets and how they are decided upon. • The meeting had been an opportunity to discuss Curriculum Families again and to understand how Governors can become involved. 	
24/20	<p><u>Determination of confidentiality of business</u></p> <p>Nothing identified as confidential.</p>	
25/20	<p><u>Date of next meeting and items to include</u></p> <p>FGB Meeting 26 November 2020 at 5pm Resources Meeting 5 February 2021 at 5pm Curriculum Meeting 21 January 2021 at 5pm</p>	

The meeting ended at 5.50pm.

Signed _____ Dated _____