



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Curriculum Meeting
Thursday 13th October 2022 at 5.30pm via Teams

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
27/22	<p><u>Present</u></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Louise Wilber, Staff (LW), Laura Fox-Lee (LFL), Emma Edge (EE).</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence:</u> Harsha Ramesh, Claire Connor</p>	
28/22	<p><u>Election of Chair and Vice Chair</u></p> <p>LM has been chairing the meetings on a temporary basis until a new Chair was found. Governors voted unanimously to appoint LFL as Chair and HR as Vice Chair. On this occasion, LM Chaired the meeting.</p>	Unanimous
29/22	<p><u>Review of Membership</u></p> <p>LM said that CC is also a member of the Curriculum Committee now so numbers are looking healthy. When the new governor is recruited it is hoped that they will have the skills required to join the Resources Committee.</p>	
30/22	<p><u>Curriculum Committee Terms of Reference</u></p> <p>LM said that the TOR distributed is the one which was implemented at the beginning of the last academic year. LM welcomed ideas to improve it. LFL queried the questions at the end of the TOR, where was the data taken from? LM said that data was taken from a whole range of sources, from pupil performance to Governor visits. LFL asked what SMSC development means, under wellbeing. IJ said that this relates to social, moral, spirited and cultural. LM explained that the TOR is reviewed in the first meeting of the year. Governors voted unanimously to accept the TOR.</p>	Unanimous
31/22	<p><u>Declaration of Interests (for items on this agenda)</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
32/22	<p><u>Review of minutes from CURR 26 May 2022</u></p> <p>The minutes had been circulated to staff prior to this meeting.</p> <p>The minutes were accepted by all Governors as a true record of the meeting. They were signed and dated by the Chair electronically.</p>	Accepted

33/22	<p><u>Matters arising</u></p> <p>21/22 The presentation by EE was discussed amongst Governors and LM said that it had been extremely useful and informative. LM asked if the children had been to the new swimming pool at Moorways yet. LW said that the school had received an invitation from Moorways when it first opened. Before it was open to the general public, the children went on the slides and in the swimming pool and it had worked very well. The public can now access the facilities but the changing rooms are locked and there is a changing area kept separate from the public. The pool is divided too.</p> <p>There were no outstanding items from these minutes.</p>	
34/22	<p><u>Brief SEF Update</u></p> <p>IJ screen-shared the SEF (self evaluation document) with Governors. He explained that it is a working document and that SLT meet every half term to discuss progress within it. IJ explained that the new priorities are based on areas to develop from the Ofsted report. SLT look at the 5 sections of the Ofsted Framework (taken from the Good grading) and discuss school's position relating to the sections. IJ said that staff are doing a lot of work around the foundation subjects and exploring the 'final 4' concept. A series of questions are asked at the end of each topic. IJ said that this is going well. This will be good evidence that progress has taken place. LFL asked if the final 4 will be recorded. IJ said that the children have a grid to write down their answers and teachers will collate them. The result will form an overall judgment of the level of understanding reached. IJ said that SLT feel that Markeaton Primary sits between a Good and Outstanding Ofsted grade. LM said that in terms of motivation, the SEF is a very powerful document and will evidence what the school is doing. LM said that Governors need to be able to support the school too. IJ said that he had recently met with Kate Nash and the 4 partner schools. Kate Nash said that she would meet with Governors to discuss questions which might be asked of them during an Ofsted visit. She would also give some idea of the answers which Governors might want to give. LM/LF/LG would be very keen to sign up to this. IJ to speak with Kate Nash and LM to email.</p>	IJ/LM
35/22	<p><u>Pupil Performance Targets</u></p> <p>IJ screen-shared this document and explained that it is a statutory requirement to ascertain targets. IJ said that predictions are broken down into 2 parts, the minimum to be achieved and achievement if pushed hard. IJ also explained the good level of development in different topics. Governors studied the figures on-screen and questions were raised/answered by IJ relating to all year groups. IJ also explained that the document contains the children's names and staff can highlight where they excel or where they need help. This ensures early intervention. IJ said that it is important to detach from the Covid narrative as money has been invested to close that gap. IJ wants to show improvement in all areas beyond the first year after Covid.</p>	
36/22	<p><u>Governor Work Planner/Allocation of Tasks</u></p> <p>LM to send out the new Governor Work Planner. This will track school visits to ensure that they are well spaced out. Governors to communicate outside of Governor meetings when necessary.</p>	

37/22	<u>Policies/Documents for Ratification</u> No policies to ratify on this occasion. LM has received inquiries about the policies outstanding from a previous FGB. LM to check which ones have been ratified and feedback returned to SS.	LM
38/22	<u>Governor Visits/Training/Monitoring Visits Schedule</u> Governors Visits - LM said that there had not been any visits yet as she is reluctant to undertake them in the first half term of the year. LG and LM are planning a visit after half term and encouraged all Governors to do the same. Website Audit - Some of the Governors met during the summer break to go through a checklist and discuss the website audit. Governors found that some of the items on the list were difficult to find and that this was difficult to summarise. LG/LM will meet with Elaine to discuss this in person. LM said that the summer fair had been extremely successful. Skills Audit – LG is arranging a meeting with Governors to discuss the completion of the skills audit.	LG/LM LG
39/22	<u>What have we achieved from this meeting?</u> Governors have elected a new Chair/Vice Chair for this committee. Governors have also gained a clear insight into the start of the academic year.	
40/22	<u>Determination of confidentiality of business</u> Nothing identified as confidential. Governors enquired into the details of the recent cyber attack and asked if it had been resolved. IJ said that it had been resolved and school had purchased a new server as it had been encrypted. The back-up server had enabled the data to be restored. LFL asked if there were any security issues. IJ said no as the server uploads each night so nothing was taken. It is likely that it was backed up at midnight and reacted before any further issues arose. IJ said that the attackers lock down servers then demand a ransom.	
41/22	Dates of next meetings – Curriculum 9 February 2023 at 5pm (Teams) Resources 20 October 2022 at 5pm (Teams) FGB 24 November 2022 at 5.30pm (in School) <i>All Meeting Dates for 2022-2023 on Governorhub</i>	

The meeting ended at 5.55 pm.

Signed _____ Dated _____