



Markeaton Primary School, Bromley Street, Derby DE22 1HL

MINUTES
Curriculum Meeting
Thursday 12th October 2023 at 5.00 pm in School

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
25/23	<p><u>Present</u></p> <p>Laura Fox-Lee, Chair (LFL), Laura Martin (LM), Ian Johnson, Headteacher (IJ), Harsha Ramesh (HR) arrived 5.25 pm, Louise Wilber, Staff (LW), Emma Edge (EE).</p> <p>Clerk: Billie Welford</p> <p><u>Apologies for Absence:</u> None received.</p>	
26/23	<p><u>Election of Chair and Vice Chair (or re-election)</u></p> <p>Governors discussed the position of Chair and Vice Chair. Governors unanimously voted to re-elect LFL as Chair of this committee and HR as Vice Chair.</p>	Unanimous
27/23	<p><u>Review of Membership</u></p> <p>Since the last curriculum committee meeting, Governors have recruited a parent governor. There are currently no vacant posts on the board.</p>	
28/23	<p><u>Curriculum Committee Terms of Reference</u></p> <p>The above TOR document had been circulated to Governors prior to this meeting with little changed from the previous year. It was discussed in the meeting and Governors voted unanimously to adopt it.</p>	Unanimous
29/23	<p><u>Declaration of Interests (for items on this agenda)</u></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
30/23	<p><u>Review of minutes from CURR 25 May 2023</u></p> <p>The minutes had been circulated to staff prior to this meeting.</p> <p>The minutes were accepted by all Governors as a true record of the meeting. They were signed and dated by the Chair electronically.</p>	Accepted
31/23	<p><u>Matters arising</u></p> <p>There were no outstanding items from these minutes.</p>	

32/23	<p><u>SEF Update</u></p> <p>IJ shared information on screen regarding this year's School Improvement Objectives:</p> <ol style="list-style-type: none"> 1. To further enhance continuous provision across FS2 and Y1 2. To develop and embed the use of technology 3. To improve progress in Writing and Maths from Y2 to Y6 4. To design and deliver a program of CPD to subject leaders from local schools <p>IJ explained that this is an important year as a visit from Ofsted is imminent. He explained that everything regarding the school curriculum is now on the school website and Governors can access it even at short notice. IJ gave clear instruction on how to access information on how subjects are taught and how the curriculum is delivered. IJ said that Governors should have an oversight of why these targets have been chosen.</p> <p>Target 1 – this has not been done before and IJ said that they were still finding out about it.</p> <p>Target 2 – a lot of money has been spent on various devices recently. The network is now struggling with using so much technology to support teaching and learning.</p> <p>Target 3 – some of the SATs results showed that writing and maths scores were disappointing. Although this had been impacted by Covid, Ofsted would expect to see this target.</p> <p>Target 4 – this is a continuation of last year's target. Staff continue to attend meetings and share professional dialogue.</p> <p>IJ explained that for each priority there is an action plan of how it will be met. Every subject lead also has their own plan. Markeaton Minds and Curriculum Families were also discussed. EE said that there had been some resistance to curriculum families at first but staff were now on board with it. LFL asked if staff were confident to use it now. EE said that they were and it had been handed over to staff who were leading their subjects. LFL asked about SEF which IJ explained. IJ also explained graded or ungraded Ofsted visits. IJ felt that school continues to be good in all areas. HR asked what inspectors might look for regarding results. IJ said that the new framework is clear but that one set of results won't determine an outstanding grade overall. Inspectors could possibly focus on low results in a certain area. Governors had a long and in-depth discussion about what an Ofsted visit might focus on.</p> <p>EE explained that regarding target 4, school is the hub for all school leads in the cluster to meet. There are 2 opportunities for all subject leads to meet each other and share information. This has been well received. IJ said that the feedback from meetings has been very positive.</p> <p>LM added that Kate Nash had suggested that Governors take the same approach. LM said that Park View have been in touch which will be helpful.</p>	
33/23	<p><u>Pupil Performance Targets - Discussed as below</u></p> <p>FS2 GLD, Y1/Y2 Phonics, Y4 MTC and KS2 SATs predictions for 2024 GLD 70% Y1 Phonics 85% Y2 Phonics 62.5% Y4 Times Table Check 20 marks or above 76, Under 20 marks 24%</p>	

	<p>KS2</p> <p>Y6 EXP+ 75% Y6 Writing GD 9% Y6 Maths EXP+ 75% Y6 Maths GD 15% Y6 Reading EXP+ 80% Y6 Reading GD 15% Y6 SPaG EXP+ 65% Y6 SPaG GD 18% Y6 R/W/M Combined 60%</p> <p>IJ explained that there are now no KS1 SATs it is optional. There will be no national reporting. FS1-Y6 progress tracking but there will be no viable data for 7 years. FS2 – GLD children achieved expected in 3 prime areas. Phonics – Y2 if fail in Y1. Y4 times tables not reported nationally. LFL asked if the children are all on track. IJ said that it is difficult to say at this stage but predictions are usually quite accurate. HR asked for clarification of greater depth. IJ said that this was previously level 6 working significantly above age expectation. HR asked how it was assessed. IJ explained that achieved percentages dictate what level children are working at. IJ also explained that this cohort have no SATs results from KS1 because of Covid so internal data will be used.</p>	
34/23	<p><u>Governor Work Planner/Allocation of Tasks</u> Working Document for tracking purposes</p> <p>Governors are attending a full day meeting on 10th November for this purpose. HR said that he will hopefully be available in the afternoon but will check.</p>	
35/23	<p><u>Policies/Documents for Ratification</u></p> <p>Safeguarding Policy Teaching and Learning Policy Relationships and Behaviour Policy</p>	<p>Accepted Accepted Accepted</p>
36/23	<p><u>Governor Visits/Training/Monitoring Visits Schedule</u></p> <p>Governor Visits – EE to send a copy of staff meetings to Governors to enable them to attend. There will be a meeting on 15th January straight after school at 3.40pm which Governors are welcome to attend. LFL has been in school for a staff meeting. Reports to be completed for all school visits. Proforma on Governorhub.</p> <p>Training – Most of the Governors have now completed the mandatory training on Flick. All to check e-safety training. Completed skills audits must be sent to BW. LM said that the completion of the audit can be discussed at the meeting on 10th November.</p>	<p>EE</p> <p>All All</p>
37/23	<p><u>What have we achieved from this meeting?</u></p> <p>Governors have gained a clear overview of the website enabling them to access all curriculum information. Governors have targets to become involved in the curriculum. Governors have gained a better understanding of assessment.</p>	

38/23	<p><u>Determination of confidentiality of business</u></p> <p>Nothing identified as confidential.</p>	
39/23	<p>Governors unanimously decided to meet in person for curriculum meetings at school. Resources meetings will continue to take place on Teams.</p> <p>Dates of next meetings –</p> <p>Curriculum 8 February 2024 at 5pm (Teams) Resources 19 October 2023 at 5pm (Teams) FGB 23 November 2023 at 5.30pm (in School) <i>All Meeting Dates for 2023-2024 on Governorhub</i></p>	Unanimous

The meeting ended at 6.25 pm.

Signed _____ Dated _____