



Markeaton Primary School, Bromley Street, Derby DE22 1HL

**MINUTES**  
**Curriculum Meeting**  
**Thursday 6<sup>th</sup> February 2020 5.00 pm**

<u>Item</u>	<u>Topic</u>	<u>ACTIONS</u>
01/20	<p><b><u>Present</u></b></p> <p>Laura Martin, Chair (LM), Ian Johnson, Headteacher (IJ), Steph Marshall Power (SMP), Louise Wilber, Staff (LW), Chandra Bhashyam (CB).  <b>Attended by:</b> Emma Balfour, Assistant Headteacher (EB), Teresa Smith (TS).</p> <p><b>Clerk:</b> Billie Welford</p> <p><b><u>Apologies for Absence:</u></b>            Joanne Fleay</p>	
02/20	<p><b><u>Review of Membership</u></b></p> <p>JF had been previously appointed Vice Chair of this committee. A governor recruitment process continuing.</p>	
03/20	<p><b><u>Declaration of Interests</u></b></p> <p>Governors were asked if they had any interests to declare regarding the content of this meeting. None declared.</p>	
04/20	<p><b><u>Review of minutes from CURR 24 October 2020</u></b></p> <p>The minutes had been circulated to Governors prior to this meeting.</p> <p><b>The minutes were accepted by all Governors as a true record of the meeting. They were signed and dated by the Chair.</b></p>	<b>Accepted</b>
05/20	<p><b><u>Matters arising</u></b></p> <p><b>18/19</b> – LM still to plan a visit to discuss interventions.  <b>20/19</b> – The Governor Work Planner is still a work in progress. Action plans have not yet been looked at. It is hoped that this will be completed after the Governor Strategic Day which is due to take place on 5<sup>th</sup> March 2020. Visits to school are in progress.  <b>21/19</b> – The Policy Document is now complete.  <b>22/19</b> – LM still to invite JH, the previous Staff Governor, to speak to Governors regarding ‘wellbeing’. This will be planned for towards the end of the year.            No further outstanding items from these minutes.</p>	<b>LM ALL</b>
06/19	<p><b><u>Pupil Performance Targets</u></b></p> <p>There are termly pupil performance meetings in departments from which predictions can be made on pupil performance. During these meetings there</p>	

	<p>are also discussions on interventions and extra strategies that can be put in place outside the classroom.</p> <p>IJ had previously uploaded the predictions document for FS2, Y1, KS1, Y4 and KS2. He explained that the predictions did not include children who are on the cusp of meeting the required standard. These children will have interventions put in place to support them. <b>LM commented that the document was very clear.</b> IJ said that the same format had been used last year and Governors had found it very easy to make comparisons against the previous year. Included in the document were context statements for each class</p> <p>New this year is a Year 4 Times Table check which is all on tablet, enabling children to log in from mid March-June and practice. They are only allocated 6 seconds to answer each question during the test and do not see the clock. EB commented that it is difficult for the children to respond to the question in 6 seconds as they have to type the answer in. For some, their typing skills may be weak and this will slow them down. IJ said that parents can help with this at home as there are no resources required for practice. <b>Governors discussed the predictions.</b></p> <p><b>LM asked if there were any concerns.</b> IJ said no and that some children don't quite make the predicted grade then others do unexpectedly well.</p> <p>IJ noted that the KS2 Maths GD showed a drop from 31% in 2019 to 13% in 2020. However, it is worth bearing in mind the context of the group.</p> <p>At KS1, GD is low (in single figures) but tracking is in progress.</p>	
07/20	<p><b><u>Update on Primary Science Quality Mark from Teresa Smith</u></b></p> <p>TS explained that she had attended session 1 which was an introduction to PSQM and aimed at creating principles of science. The staff activity was condensed into 5 key principles (which TS explained to Governors).</p> <p>There was also a Pupil Voice questionnaire in which children were asked a number of question. What do scientists do? How could school improve science? What's your favourite part of science? Would you rather work on your own or in groups? What's the hardest thing in science? The children had said that the hardest thing was writing up experiments and remembering the vocabulary used. They would like to do less writing.</p> <p>When asked what they didn't like about science the children had said watching videos. When asked what they would like to do more of they said experiments. The questionnaire will be circulated to the children again at the end of the year to compare answers.</p> <p>PSQM session 2 focussed on assessment in science with an introduction to TAPS. This was designed to build confidence in assessment. TS had begun to write action plans, one for each criteria and had shared these with staff.</p> <p>TS said that concept cartoons for all areas were being introduced to staff.</p> <p>She had also checked the science resource cupboard and created a list of what was needed. Year groups are deciding what they would like to order.</p> <p>The next step is a whole school science assembly and to order resources for British Science Week in March. An activity will be sent home too. A science page will be set up on the school website.</p> <p><b>SMP said that the BBC Bitesize website is a very good resource. Governors praised TS for her hard work.</b> TS to email written information to IJ for upload to Governorhub.</p>	IJ
08/20	<p><b><u>Governor Work Planner/Allocation of Tasks Working Document for Tracking Purposes</u></b></p> <p>SMP had been sent a work planner from a previous governor and it will be populated once the allocation of Curriculum Families is complete. It is</p>	SMP

	currently a work in progress.	
09/20	<b><u>Policies/Documents for Ratification - Circulated</u></b> No policies had been highlighted for ratification during this meeting.	
10/20	<b><u>Governor Visits/Training/Monitoring Visits Schedule</u></b> LM had completed Corporate Parent training and has booked on Safeguarding. LM will also visit school to observe some of the Pupil Premium children within 3 different classes, after half term. Training has been updated on Governorhub. LW has completed New Governor Induction training and is joining EE to see Hayley Gaskin in Foundation. CS has completed New Governor Induction training too. SMP informed Governors that NJ is currently researching an online training package which may change the way that they book onto training. SMP/LG have attended Governor Monitoring visits for maths. SMP has attended assemblies and had discussions with IJ.	
11/20	<b><u>What difference has this meeting made to our pupils?</u></b> <ul style="list-style-type: none"> <li>• The meeting had been an opportunity to share/discuss the format of the Science Mark Quality Award with Governors and to understand how the children are involved with it.</li> <li>• Governors had gained a better understanding of Pupil Performance Targets and how they are decided upon.</li> </ul>	
12/20	<b><u>Determination of confidentiality of business</u></b> Nothing identified as confidential.	
13/20	<b><u>Date of next meeting and items to include</u></b>  <b>FGB Meeting</b> 27 February 2020 at 5pm <b>Resources Meeting</b> 23 April 2020 at 5pm <b>FGB Meeting</b> 23 April 2020 at 5pm <b>Curriculum Meeting</b> 14 May 2020 at 5pm	

**The meeting ended at 6.00pm**

Signed \_\_\_\_\_ Dated \_\_\_\_\_