



MARKEATON PRIMARY SCHOOL
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Headteacher: Mr. I. Johnson (Hons) NPQH

Ref: Sch/FSM/Free School Meals Form – June 2018

Dear Parent/Guardian,

We want to make sure that we are providing your child with the best education and support we can. Healthy school food has obvious health benefits and can help pupils establish healthy habits for life. Healthy school food can also help to improve pupils' readiness to learn.

Families who receive certain benefits may be eligible for free school meals. Your child is eligible for free school meals if you're in receipt of one of the following benefits:

- Universal Credit with an annual net earned income of no more than £7,400.
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190

Registering for free meals could also raise an extra £1,320 for your child's primary school, to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the benefits listed above.

To check if your child is eligible, we need information about you and your child. Please complete the form attached and return to the Markeaton Primary School office.

To complete an application you will need to provide:

- Your own name and date of birth
- Contact details
- National Insurance Number or National Asylum Support Service Number
- Child's name and date of birth

Yours sincerely,

Mr I. Johnson,

Headteacher

Application for Pupil Premium & Free School Meals

Please use black ink and block capital letters

About Your Child/Children at Markeaton Primary School

First Name	Last Name	Date of Birth (DD/MM/YYYY)	Gender (M/F)

Applicant Details - Parent or Guardian claiming benefit (and details of your partner if applicable)

PARENT/GUARDIAN 1	
Title	
First Name	
Last Name	
National Insurance/ NASS Number	
Date of Birth (DD/MM/YYYY)	
Relationship to child	
Email address (optional)	
Postcode	
Full Address	
The information I have given on this form is complete and accurate. I agree to the terms set out in the Declaration on the following page.	
Signature	
Date	

PARENT/GUARDIAN 2	
Title	
First Name	
Last Name	
National Insurance/ NASS Number	
Date of Birth (DD/MM/YYYY)	
Relationship to child	
Email address (optional)	
Postcode	
Full Address	
The information I have given on this form is complete and accurate. I agree to the terms set out in the Declaration on the following page.	
Signature	
Date	

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to Markeaton Primary School using this information to process my application for free school meals.

I give consent for the school to use my NI/NASS number & DOB to check my eligibility for free school meals and/or pupil premium. I consent to the school retaining this information on file to continue to monitor eligibility.

I agree that the information may be used to ensure accuracy of records across the local authority and to check against fraud.

How the information on this form will be used

The information you provide on this form will be used by Markeaton Primary School to confirm receipt of one of the listed welfare benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year. The information will also be used in relation to pupils in Year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at Markeaton Primary School. You should contact the school if you have a change in financial circumstances.

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information. We will use the information you provide to assess entitlement to free school meals.

If you choose to include your email address you will be sent a confirmation after your application has been submitted and will receive updates if your eligibility ever changes. It is your responsibility to ensure that your email account is secure for the transfer of personal information

All claims are checked on an online checking system provided by the Department of Education, managed by Link2ICT. This only confirms or denies your eligibility to claim Free School Meals; it does not give us any other information. To access Link2ICT's Privacy Policy see <http://www.link2ict.org/policies/privacy-policy>

The information provided will be held for as long as your child is on roll at our school and within guidelines of GDPR.

Thank you for completing this form and helping to make sure your child's education is as well funded as possible.