



Markeaton Primary School
Forest School Handbook



Grow together, learn together

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Forest School at Markeaton



At Markeaton Primary School our vision is that over the next few years we will enhance the profile and provision of our Outdoor Learning to provide specialist Forest School sessions to children across the school. This will create a chance to:

- Connect with the natural world
- Deliver first hand experiences of life and growth
- Explore endless opportunities for creativity and imagination
- Improve physical, social and emotional development.

Outdoor Learning improves children's emotional health, allowing for relaxation and calmness and a heightened sense of well-being. It can provide opportunities for independent learning, building confidence, resilience and self-esteem. With this focus, we will ensure that through tailored Forest School activities, these needs will be met.

Over the past 18 months there has been huge progress towards achieving this, including;

- the development of our Outdoor Areas
- links with outside agencies to provide learning opportunities and training
- acquisition of equipment through grants and funding
- raising the profile and provision of Outdoor Learning for pupils
- staff training.

Three members of staff are also working towards gaining their Level 3 Forest School Practitioner qualification which will allow the use of tools and open fires within the school setting. This course entails a 5 day practical training course and a 5 day practical assessment alongside which a substantial portfolio will be completed. Trainees are also required to attend and pass a 2 day Outdoor First Aid course.

Meet the staff:



Mr S. Holmes Year 5 Teacher

Training to be Level 3 Forest School practitioner.



Miss J. Sidebottom EYFS Leader

Training to be Level 3 Forest School practitioner.



Miss M. Ball Learning Mentor

Training to be Level 3 Forest School practitioner.

Markeaton Primary School Forest School Policy and Procedures



Mission Statement

At Markeaton Primary School we aim to use the natural outdoor woodland area to offer the children an insight into the Forest School ethos. This approach to outdoor learning encourages children to become independent, use their imagination, take appropriate risks within boundaries and initiate learning for themselves.

Forest School is a holistic approach to learning, incorporating children's individuality and develops their skills for lifelong learning. It can cover all aspects of the EYFS and National Curriculum, including the emotional and spiritual aspects of learning where self-esteem and self-confidence can grow and positive relationships with peers can be formed. Forest School explores the outdoors and the natural environment with practical, useful activities all year round. It develops peer learning with the adults providing support and enabling activities to take place. The child's interest will be at the heart of any activity.

The main aims of Markeaton's Forest School are:

- To experience the outdoor environment for an extended period of time developing a relationship with natural spaces.
- To promote children's self-esteem and confidence using the Forest School area.
- To foster independent, resilient, creative learners.
- To meet the requirements of the EYFS and National Curriculum within each Forest School session

Forest School Site

The Forest site at Markeaton is located at the far side of the school playing field.

This is a secure site with no unauthorized access to public or vehicles.

The site is within very easy access to the main school building but far enough away to create the natural space of a woodland.

Markeaton has additional policies which will be adhered to alongside this policy during Forest School sessions within our woodland.

- Equal opportunities
- Health and Safety
- Child protection and procedure
- Safeguarding
- Behaviour and discipline
- Inclusion

Roles and Responsibilities

Governors

- Ensure they are aware of Forest School ethos, procedures and objectives.
- Ensure they are informed of the health and safety procedures in place for Forest School.

Head Teacher

- Ensure sessions comply with the regulations and guidelines.
- Be confident that the Forest School Leader/Group Leader is competent to monitor the risks throughout each session.

Forest School Leader

The Forest School Leader will have the overall responsibility for the supervision and conduct of each session. The leader will:-

- Be working towards a Level 3 Forest School Leader qualification and an hold an up to date Outdoor First Aid qualification.
- Follow the health and safety guidelines and policies.
- Undertake comprehensive risk assessments.
- Clearly define each adult's role.
- Be aware of child protection issues.
- Ensure that adequate first aid provision is available.
- Undertake the planning and preparation for each session, including differentiation for individual children's needs.
- Ensuring necessary equipment is taken into woodland.
- Supervise the use of tools use, cleaning and storage.
- Organise emergency procedures.

Additional Adults/Volunteers

Other adults will be clear in their roles and responsibilities. They will:

- Do their best to ensure the health and safety of everyone in the group-reminding children of rules and boundaries within the setting and following them themselves at all times
- Follow the instructions of the forest school leader and help with the control and discipline.
- Model good practice throughout the session
- Carry out delegated roles and responsibilities
- Support children to manage their own risk
- Speak to the Headteacher/Forest School leader if concerned about the health and safety of children at any time during the visit.
- Be DBS checked

Parents

The Forest School Leader will:

- Provide parents with written information about Forest School sessions, their aims and objectives.
- Tell parents how they can help prepare their child for the visit.
- Parents will need to Sign a consent form and give the teacher information about the child's physical health and medical needs.

Equality and Diversity

All children will be included with all activities and no form of discrimination will take place, reasonable adjustments will be made to make it inclusive for all. Inclusion is a thread which runs through all of the Forest School activities regardless of a child's ability, disability, gender, race, culture, etc.

Special Educational Needs

- Forest School aims to provide a welcome and appropriate learning opportunity for all children providing an environment in which all children are supported to reach their full potential.
- We welcome children with special needs who can participate in Forest School, if appropriate, after consultation between all relevant parties.
- Changes and adaptations can be made to the programme of activities to meet children's specific needs.

Health and Safety

Forest School sessions by their nature encourage children to develop their own risk management skills and will support them to become responsible for themselves and others around them. Children will be reminded of rules and safe play if they are considered too dangerous.

Risk Assessments will be carried out for each activity and for the use of all tools and equipment. A pre-visit site check is also carried out and recorded before each visit. Risk Assessments will be in place to cover other eventualities. The Forest School Leader will assess weather conditions regularly and will evacuate the area if they become too extreme. All children and adults will wear appropriate clothing for the weather conditions. A Forest School Leader will be present at all times and children will be reminded of safe practice. While delivering outdoor learning we will always adhere to the schools Health and Safety, Safeguarding Children and food safety policies to enhance all aspects of health and safety. Risk Assessments will include:

The site of the Forest School

Risk Assessments for the use of tools (bill hook, bow saw, mallets, knives)

Open Fire

Rope and string

Shelter building

Collecting natural materials

First Aid

- Forest School leaders hold an advanced first aid certificate which specifically covers outdoor first aid.
- They will administer care needed during each session following the First Aid policy already in school and in line with Forest School procedures.
- The Forest School Leader will ensure the safety of every child and will assess the possible need to evacuate the children indoors.
- They will seek emergency help if needed and there will be a first aid kit taken into the woodland area. This will be kept in a place that is accessible to all. Additional first aid equipment is located within school.
- If an accident occurs the parents will be contacted, an accident report form filled in. Minor incidents will be recorded in an accident book which can be located in the Forest School Leaders rucksack along with the first aid kit.
- All staff and helpers are made aware of medical conditions of the children-inhalers, epi pens etc and these are taken into the woodland as needed.

Emergency Procedures

- In the event of a minor injury occurring initial first aid will be carried out by the Forest school leader.
- If it is necessary the child will leave the woodland with an adult to go to the medical room on the school site. In this event a report slip will be sent with the child to notify the school first aider of any details.
- In an emergency the Forest school leader will contact the school by mobile phone ensuring a quick response for emergency services.



Markeaton Primary School Forest School Safe Guarding Guidance

Markeaton Primary School fully recognises its responsibilities for safeguarding children. All staff and volunteers are responsible for keeping children safe. In particular:

- Ensuring all children have a safe environment at Forest School in which to learn and develop.
- Ensuring we practice safe recruitment and checking the suitability of volunteers to work with children.
- Raising awareness of child protection issues and equipping children with the skills needed to keep the safe.
- Implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
- Supporting pupils who have been abused in accordance with his/her agreed protection plan.

Staff working in Markeaton Primary School Forest School will follow the school's Safeguarding and Child Protection Policy. This can be found on the school website.



Forest School Toileting Policy.

Children will be given the opportunity to use the school toilets before the session starts.

There will be a break mid-way through the session where children will have the opportunity to go back into school under adult supervision and use the school toilets.

If children need the toilet during the activity session in the Outdoor Area they will be allowed to use the school toilets.

Children with special needs, including behavioural needs, who have an attached Teaching Assistant, will be escorted to and from the toilet.

Markeaton Primary Forest School Weather Policy and procedures



Statement of intent

Markeaton Forest Schools believes

'There is no such thing as bad weather, only bad clothing'

The management of Health and safety at work Regulations 1999 requires employers to assess the risks of activities; introduce measures to control these risks and to tell their employees about these measures

So far as reasonably practicable the forest school staff and management will take all reasonable steps to identify and reduce hazards to a minimum.

Forest School is an outdoor 'classroom'; and as such, weather can be the most influential element in what and how things happen. Please refer to general weather risk assessment.

Procedures

The Forest Leader is responsible for checking local weather conditions on the morning of a forest school session.

There is no such thing as bad weather...however, wind can be a dangerous element in a woodland due to potential falling limbs, branches etc... Therefore if there are strong winds (measuring over 5 on the Beaufort scale or above 19-24 mph) or thunder and lightning the session will not take place.

Particular attention to the canopy layer should be paid at the first dynamic risk assessment after strong winds to check for hung up trees/branches and fallen/damaged trees.

All children will wear appropriate clothing before leaving the main school building, this may be; fleece, gloves, wellies, waterproof jacket and coats, sunhats.

Adult helpers are advised to be appropriately dressed and where possible wellies/hats/gloves/spare socks and additional coats will be found if necessary.

Planned themes and activities need to be very flexible and able to be adapted due to weather conditions.

In cold weather children will be more encouraged to be more active. More sedentary activities such as woodland medallions, memory sticks will take place in warmer conditions.

Snacks and drinks will always be provided to suit the conditions.

Storm shelter and a tarpaulin rain covers are carried by Forest School.

September 2017

Markeaton Primary School



Forest School Food Hygiene Policy

Markeaton Primary Forest School maintains high food hygiene standards in relation to the purchase, storage, preparation and serving of food.

A full Activity Risk Assessment will be completed for any activity involving the preparing and/or consuming of food items. This will include attention to the purchase, storage, preparation and serving of any food items to prevent growth of bacteria and food contamination.

Food/ingredients will be stored at correct temperatures prior to the session and checked to ensure they are in-date and not subject to contamination by pests, mould etc. A cool box will be used to transport and store any ingredients requiring refrigeration prior to use at the Forest School site. All such ingredients must be used within 2 hours.

Un-refrigerated food will be served to children within 4 hours of preparation.

All utensils, crockery etc. will be checked to ensure they are clean before use.

Waste food will be disposed of promptly and correctly.

When food items are to be consumed during a Forest School session, warm water with anti-bacterial soap in a bowl will be provided for hand-washing together with anti-bacterial hand sanitiser. Children and adults will be required to wash their hands immediately prior to preparing any food items and/or eating.

All medical records must be checked to ensure that no food item or ingredient is given to a child or adult with an allergy to it.

Cooked food will not be re-heated.

Campfire Cooking Policy

The Food Hygiene Policy will be followed whenever cooking on a campfire.

Campfire cooking will be done under the close supervision of a Forest School Leader.

An activity Risk Assessment will be completed for all activities involving cooking on the campfire.

All hair will be tied back and loose clothing secured prior to cooking on a campfire.

September 2017

Signed:

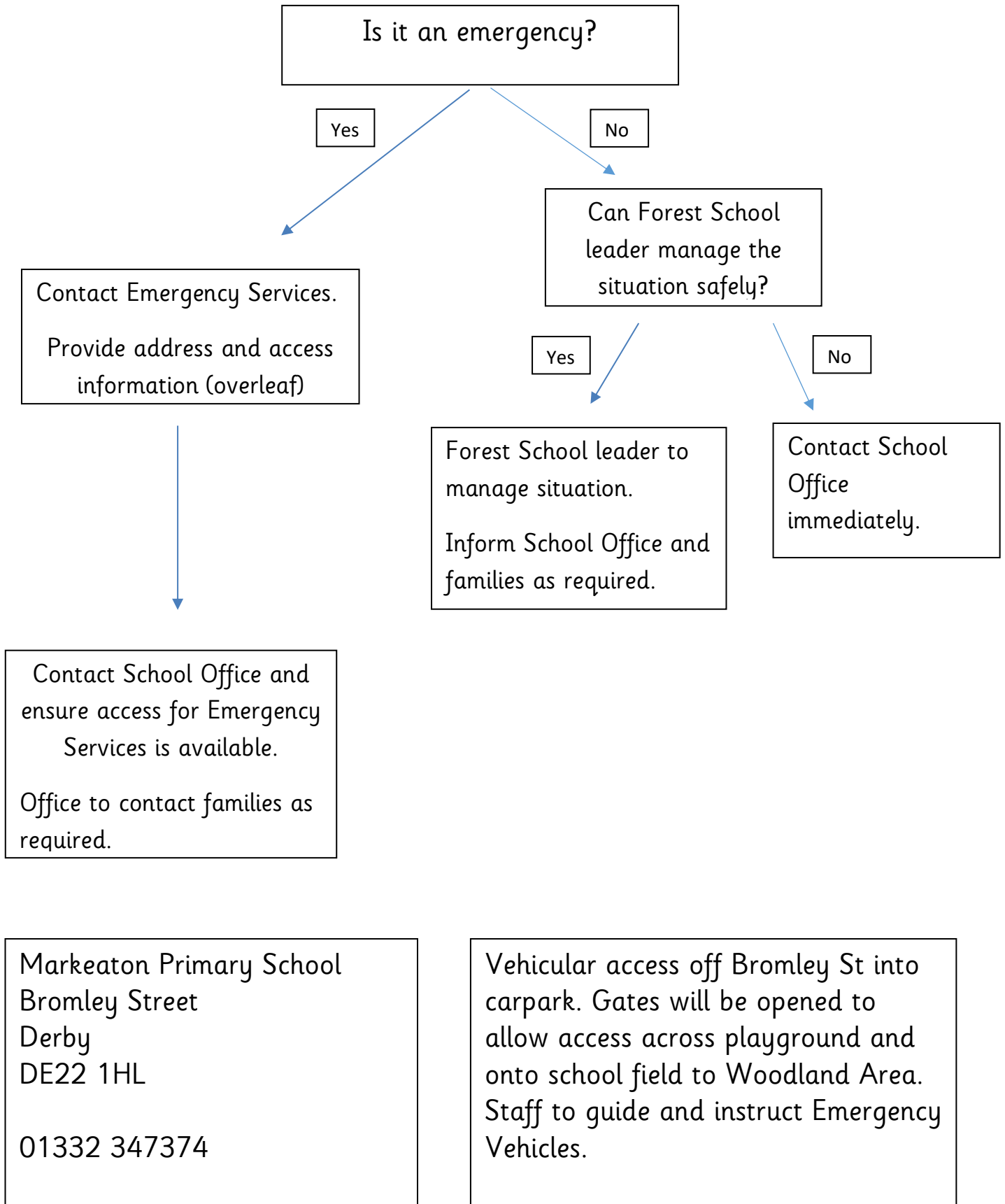
Copies passed to:

Signed: (Headteacher)

Markeaton Primary School



Forest School- Emergency Action Plan





RISK ASSESSMENT FORM

Risk Assessment for: **Forest School Collecting natural materials**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J. Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating -H M L
Collecting natural materials- rubbish: Cuts, splinters, disease	L	Pupils	<ul style="list-style-type: none"> • Dynamic risk assessment prior to session (FSL) • Safety talk- procedure for rubbish- child to tell adult and adult to put it in the rubbish bag (gloves to be worn if necessary) • Direct children to the best collecting areas • First Aid kit available at all times. 		L
Collecting natural materials- prickly/stinging plants and wood: Cuts Splinters Thorns Stings	L	Pupils	<ul style="list-style-type: none"> • Dynamic risk assessment prior to session (FSL) • Safety talk- children shown common stinging plants e.g. nettles in initial safety talk. • Children to tell adult if they are stung. Discuss natural remedies. • First Aid kit available at all times 		L

Irritation				
Collecting poisonous plants/fungi by mistake: Irritation Ingestion Sickness	L	Pupils	<ul style="list-style-type: none"> • Safety talk- children to ask adult before touching any type of fungus- if it can't be identified then it should not be touched (FSL) • Hands to be thoroughly cleaned prior to eating/drinking • Emergency contact details available at all times. 	L
Collecting dead/hanging branches and dead wood: Bumps Eye injuries Cuts Bruises		Pupils	<ul style="list-style-type: none"> • Dynamic risk assessment prior to session (FSL) • All adults to be made aware of hazards/changes in the woodland area • Safety talk- awareness of tree hazards and how to carry branches. • All adults to be aware of what the children are collecting and how they are carrying it. 	L

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Signed: (Headteacher)

Ref: Sch/Risk Assessment Form

RISK ASSESSMENT FORM



Risk Assessment for: **Forest School Poor Weather**

Date: September 2017

Carried out by: S.Holmes, M. Ball, J. Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating -H M L
Wet weather: Wet, cold,	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment prior to session including weather forecast(FSL) • Safety talk about keeping dry and warm • Appropriate waterproof clothing to be worn by all (FSL) • Use of shelters to protect against the rain 		L
Wet weather: Slip/skid in the mud	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment prior to session including weather forecast (FSL) • Safety talk about muddy ground and the possibility of slipping over • Children to move appropriately and carefully about the woodland 		L
Wet weather: Safe tool use	M	Staff and pupils	<ul style="list-style-type: none"> • Tool safety talk (FSL) 		L

			<ul style="list-style-type: none"> • Dry shelter to be provided for sawing and knife work (FSL) • Dry wood to be used 		
Cold weather: Hypothermia	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment (including weather forecast) • Check that all participants have appropriate clothing • Provide shelters to protect from the cold • Hot/warm drink provided for snack • Active games during the session to enable children to warm up • Monitor warmth of children- shorten or cancel session if necessary 		L
Hot weather: Sunburn, heat exhaustion, heat stroke	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment (including weather forecast) (FSL) • Check that all participants have appropriate clothing, including sun hats • Check all participants have applied suncream • Provide shelters to provide shade from the sun • Make sure that all participants drink plenty of fluids during the session 		L

			<ul style="list-style-type: none"> • Encourage the children to rest out of the sun in a shaded place 		
<p>Storms- Thunder/Lightning: Falling branches/trees Lightning strikes High winds</p>	M	Staff and pupils	<ul style="list-style-type: none"> • Check weather forecast – session to be postponed in the event of storm being forecast. • If thunder sounds whilst out in the woodland area closely followed by lightning group to be taken to an open space, away from the trees. • Group to return to school when it is safe to do so. • 		L
<p>Windy weather: Bumps Knocks Concussion</p>	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment (including weather forecast) (FSL) • Session to be postponed in the event of high winds forecast (measuring over 5 on the Beaufort scale) (FSL) • FSL to monitor wind strength during session. If it is becoming too strong then group to return to school (FSL) 		L
<p>Snow storms: Hypothermia, slips, disorientation</p>	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment (including weather forecast) (FSL) • Check that all participants have appropriate clothing • Make sure that the children are able to see and are aware of the boundaries of the FS site • Regular group counts/checks • Hot drinks and snacks to be made available 		L

			<ul style="list-style-type: none"> • Active games and movement so that the group do not get cold • If storm becomes severe group to be taken back to school 		
Misty/Foggy weather: Disorientation/ getting lost/bumps/knocks	M	Staff and pupils	<ul style="list-style-type: none"> • Dynamic risk assessment (including weather forecast) • Safety talk- including what they should do if they become disorientated. • Good supervision of groups • Regular group counts/checks • Monitor any children who have asthma 		L

Signed:

Copies passed to:

Signed: (Headteacher)

Ref: Sch/Risk Assessment Form

RISK ASSESSMENT FORM



Risk Assessment for: **Forest School string and rope activities**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J. Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating -H M L
Using string or rope for activities, creative, construction or shelter work: Rope burn, entrapment Strangling	M	Pupils	<ul style="list-style-type: none">• Safety instructions given and good practice demonstrated prior to activities, appropriate skills taught depending on the task: how to carry and move correctly with string and rope and how to gather it up demonstrated• Participants take care when tightening, pulling, tying knots to avoid burns, snagging etc		L
Using string or rope for activities, creative, construction or shelter work: Trips / falls	M		<ul style="list-style-type: none">• Any existing hazards on structures or tarpaulins brought to attention of participants• Adults to monitor during activities – any string/rope unnecessary to activity removed,• Safe practice and locations/ attachments /techniques discussed with children as necessary.		L

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RISK ASSESSMENT FORM

Risk Assessment for: **Forest School Shelter Building**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J. Sidebottom



Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating - H M L
Moving sticks around: Poking others with sticks	M	Pupils	<ul style="list-style-type: none">Adults to move large branches for children / demonstrate safe handling procedure. Children to carry small branches vertically to avoid knocking into someone with the end.		L
Building the shelter: Poking another person with a stick	M	Pupils	<ul style="list-style-type: none">Ensure that children have plenty of space to build the shelter.Behaviour expectations and procedures made clear to children.		L
Building the shelter: Shelter collapsing on children	M	Pupils	<ul style="list-style-type: none">Adults to monitor tying and ensure the shelter is secure before the children use it.		L

			<ul style="list-style-type: none"> • Teach children to tie secure knots and assess risk of entering and using the shelter 		
Creating seating areas, moving larger logs: Dropping logs on feet. Injuring back	M	Pupils	<ul style="list-style-type: none"> • Ensure adults carry large branches or children supervised in a team to drag or safely carry using timber hitch. 		L
Climbing high to fix tarp: falling	M	Pupils	<ul style="list-style-type: none"> • Children to adhere to climbing rule – no higher than their own heads. • Children to adhere to safe climbing techniques – check strength of object to be climbed and check area underneath is clear. • Adults to assist children in throwing ropes over trees to raise tarps 		L

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RISK ASSESSMENT FORM



Risk Assessment for: **Forest School Climbing activities**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J. Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating -H M L
Climbing trees or climbing/balancing on structures in the site: injuries from slips, trips, bumps, impact, crush injuries, head injuries, strain, cuts, lacerations,	H	Pupils	<ul style="list-style-type: none"> • Weather check in line with procedure to check not too slippery/risky/ prevent - take into consideration (FSL) • Safety checks and surfaces monitored, participants helped to judge whether a surface is safe to climb on or leader selects suitable trees depending on the participant – can be pre-checked by the leader for safety and strength (FSL) • Supervised at all times in a low ratio • Use of spotter /partner at all times • Children not to climb above the height of the leader’s shoulder and to be supervised at all times. • Demonstrate or guide on climbing skills and enable confidence to build gradually through experimentation and experience under supervision 		L

			<ul style="list-style-type: none"> Regular rest periods and activity stopped if safety compromised. Qualified First Aider and first aid kit on site at all times. 		
Climbing trees or climbing/balancing on structures in the site: panic attack	L	Pupils	<ul style="list-style-type: none"> Safety talk prior to climbing-reminder that they must be supervised at all times Child to stop and ask for help Child to listen to and follow instructions given by adult If adult unable to get child down to seek help from another adult 		L
Climbing trees or climbing/balancing on structures in the site: becoming tangled	L	Pupils	<ul style="list-style-type: none"> Trees with vines will not be used, participants will not climb wearing neck chains, loose clothing and long hair secured (FSL, SA, P) <p>All other aspects covered by first aid, emergency, behaviour policy and procedures</p>		L

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RISK ASSESSMENT FORM



Risk Assessment for: **Forest School Food Preparation**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J. Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating - H M L
Preparing food for snack or campfire - Dirty hands: Food poisoning Spread of germs	H	Staff and Pupils	<ul style="list-style-type: none"> • A bowl of water and soap will be taken to the site to enable the children to wash their hands and utensils before eating. • Children to dry hands • Anti-bacterial hand gel to be used • All cuts and grazes should be covered when preparing food. • All food utensils will be clean. 		L
Preparing food for snack or campfire - Safe storage of food: Food poisoning, Attract insects etc	H	Staff and Pupils	<ul style="list-style-type: none"> • All perishable food must be stored in a cool box / bag. • All food will be wrapped in appropriate packaging to avoid attracting insects etc. • Food will not be left uncovered. • All snacks and food will be stored in a dry place. 		L

			<ul style="list-style-type: none"> Raw meat will be stored separately to cooked meats in a chilled container. 		
Preparing food for snack or campfire - Disposal of food waste: Rubbish, germs, encourage rats etc	M	Staff and Pupils	<ul style="list-style-type: none"> Waste food stuffs will be bagged and taken back to school to be disposed of appropriately 		L
Preparing food for snack or campfire- Food allergies, intolerances: Allergic reaction to food	H	Staff and Pupils	<ul style="list-style-type: none"> FSL to check medical details about food allergies on group risk assessment and take appropriate action. Children will not eat or handle food that is against parents' wishes (e.g. religious reasons, ethical reasons) 		L

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RISK ASSESSMENT FORM



Risk Assessment for: **Forest School Tool Use**

Date: September 2017

Carried out by: S.Holmes, M.Ball, J.Sidebottom

Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating - H M L
Dangerous tool use Bill Hooks, Sheath Knives, Mallets, Loppers, Hand Drills: Cuts, bangs, stabs, grazes	H	Pupils and adults	<ul style="list-style-type: none"> - Tools are all counted in & out and are kept with instructors (beyond the reach of children). - They are given for a purpose and all adults should model their correct use, storage in a locked container and transportation at all times. - Tools are used well away from other active children in a clearly marked safe tool working area. - Only walking is permitted when carrying them. - Session leader will discuss tool use with group prior to commencement of activity – tool talk. - Safety clothing will be worn as required, ie gloves for hand not operating tool and suitable leg and footwear. 		L

Using a Bow Saw: Cutting themselves	H	Pupils and adults	<ul style="list-style-type: none"> - Children will use the saw with adult supervision working in pairs. - They will use the safe kneeling stance for sawing. - They will inter cross hands through saw handle to restrict unwanted wobbling movements of the saw. - They will work in unison pulling alternately saying names. - The wood should be pre-cut for younger children. - Gloves will be worn on the non-working hand 		L

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RISK ASSESSMENT FORM

Risk Assessment for: **Forest School Use of Fire**

Date: September 2017

Carried out by: S. Holmes, M. Ball, J.Sidebottom



Hazard	Risk - H M L	Persons at Risk	Control Measures	Comments/Action	Residual Risk Rating - H M L
Fire and Heat: Burning to clothes and skin	H	All persons	<ul style="list-style-type: none"> Supervision of the fire: one adult to remain beside fire at all times while alight or hot embers remain, to ensure children do not have unsupervised access. Children will be given rules and safety advice and dangers of fire prior to visiting the fire. First aiders and first aid box / Burn Kit/ Fire blanket / bucket of water will be available on site at all times. Fire proof gloves to be available and used when attending to the fire 	<ul style="list-style-type: none"> Forest School leaders to hold Outdoor First Aid qualifications Parents to consent to Outdoor First Aid being administered if necessary. 	L
Fire out of control: Burning to clothes and skin and damage to area.	H	All persons	<ul style="list-style-type: none"> Fire will be in a designated area surrounded by stones to prevent the fire escaping the area. Fire area will be at least 20m away from buildings. 		L

			<ul style="list-style-type: none"> • The fire will not be under overhanging trees which may catch alight. • A good supply of water will be available to put out flames and dampen heat. • The wind direction will be constantly assessed and children advised to move safely out of smoke direction. • Dry suitable wood used to prevent excess smoke. • First aiders and first aid box / Burn Kit/ Fire blanket / bucket of water will be available on site at all times. 		
Falling into fire: Burning to skin and clothes.	H	All persons	<ul style="list-style-type: none"> • Children have a safety brief before entering the fire pit area. • Seating at least 1.5m away from firepit. • No walking between the seats and fire allowed – children taught to step over and walk behind seating, around outside of fire area. • Appropriate clothing and footwear. • Children are not permitted to throw anything onto fire. • When cooking etc. everyone at fire should be on one knee to remain stable. • Fire to be monitored by FS leader at all times. 		L

Smoke: inhalation and irritation	M	All persons	<ul style="list-style-type: none"> • The position of the fire will be away from buildings. • The wind direction will be constantly assessed and children advised to move safely out of smoke direction. • Where possible, children will be seated out of smoke. • Dry suitable wood used to prevent excess smoke. 		L
Heat from hot embers: Burning to skin and clothes	H	All persons	<ul style="list-style-type: none"> • When the fire activity is finished the embers will be dampened and cooled with water and spread out with a spade. • Large build ups of potash, from several fires, will be dispersed around the woodland. This will occur only when totally cool – ie days after the last fire. 		L

Signed:

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Signed: (Headteacher)

